

**No.A-40012/1/2014-Estt.I**  
**Government of India**  
**Department of Personnel & Trg.**  
**Staff Selection Commission**  
**Block No.12, CGO Complex, Lodhi Road, New Delhi**

**Dated: 25th Nov., 2014**

**NOTICE**

**Sub: Engagement of retired Central Govt. Officials in the post of Consultants in Staff Selection Commission.**

The Staff Selection Commission proposes to prepare a panel of retired officers of the level of Section Officer/Assistant who have retired from Central Govt. service from such posts on or after **01.07.2012** and are willing to work as Consultant in the Commission.

2. The officers should have at least 2 years experience in the grade of Section Officer or 5 years experience in the grade of Assistant.

3. The terms and conditions of their appointment will be as follows:

(i) His/her engagement as Consultant will be on full time basis for a period of **six months** in the first instance w.e.f. the date he/she actually takes up the assignment or till competent authority of Staff Selection Commission desires his/her services or until a regular officer/official nominated by Deptt. of Personnel & Training or till further orders, whichever is earlier. The engagement is liable to be terminated at any time without assigning any reason thereof at the discretion of the competent authority.

(ii) A consolidated remuneration of **Rs.20,000/-(Twenty thousand only)** will be paid per month. He/she will not be entitled to any allowances such as TA/ DA/CCA/HRA/CGHS/ Medical reimbursement/LTC/Tuition fee reimbursement as applicable to serving Central Govt. employees of similar status. However, he/she will be entitled to TA/DA as per normal rules whichever is applicable to him/her in the Staff Selection Commission while he/she is on official tour.

(iii) He/she will be eligible for 8 days Casual Leave in a calendar year on pro-rata basis. Therefore, he/she shall not draw any remuneration in case of absence beyond 8 days in a year(calculated on a pro-rata basis). Also unavailed leave in a year cannot be carried forward to next calendar year.

-2-

(iv) **He/she will be have to discharge the duties of Assistant/dealing hand independently in the section.**

(v) During the period of their assignment with the SSC, it is likely that they may come across certain information of important or secret nature. They would, therefore, be subject to the provisions of the Indian Official Secrets Act, 1923, not only during the period of their assignment but also thereafter. More importantly, they will not divulge any information gathered by them during the period of their assignment to anyone who is not authorized to know/have the same.

4. Willing persons are requested to send their detailed Bio-data and contact details, specifically mentioning the areas of experience to the undersigned in the enclosed proforma so as to reach the Commission latest by **10.12.2014**.

**(Manab Ray)**  
**Deputy Secretary(Admn.)**  
**T.No.24366609**

**Encl:As above**

**PROFORMA**

**ENGAGEMENT AS CONSULTANT IN STAFF SELECTION COMMISSION**

1. Name :
2. Date of Birth :
3. Contact Number :
4. Address for communication :
5. Date of joining in Govt. service :
6. Date of retirement :
7. Name of the Ministry/ Department from which retired :
8. Lat Pay drawn (Whether copy of PPO enclosed) :
9. Education Qualifications :
10. Details of knowledge in computer :
11. Brief particulars of Experience :

Recent passport size Photo to be pasted here
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Post held	From	To	Ministry/Deptt.	Subject handles (in brief)

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of my retirement.

Signature of the Applicant