

# **ANNUAL REPORT**

**2022-23**



**STAFF SELECTION COMMISSION**

Government of India  
Ministry of Personnel, Public Grievances & Pensions

**STAFF SELECTION COMMISSION**

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## **STAFF SELECTION COMMISSION**

### **LIST OF ABBREVIATIONS**

AC	Admission Certificate
ARC	Administrative Reforms Commission
ASI	Assistant Sub-Inspector
ASSTT	Assistant
BA	Both Arm
B&A	Budget and Accounts
BE	Budget Estimates
CAG	Comptroller and Auditor General
CAPF	Central Armed Police Forces
CBM	Computer Based Mode
CGL	Combined Graduated Level
CHSL	Combined Higher Secondary Level
CIC	Central Information Commission
CISF	Central Industrial Security Force
CoE	Controller of Examination
CPC	Central Pay Commission
CPGRAMS	Centralised Public Grievance Redress and Monitoring System
CPT	Computer Proficiency Test
CR	Central Region
CSCS	Central Secretariat Clerical Service
CSSS	Central Secretariat Stenographers Service
CVC	Central Vigilance Commission
DARPG	Department of Administrative Reforms and Public Grievances
DEO	Data Entry Operator
DEST	Data Entry Skill Test
DoPT	Department of Personnel and Training
DME	Detailed Medical Examination
DPA	Data Processing Assistant
DPC	Departmental Promotion Committee
DV	Document Verification
EDP	Electronic Data Processing
ER	Eastern Region
ESM	Ex-Servicemen
Estt	Establishment
EWS	Economically Weaker Section
FIR	First Information Report
GD	General Duty
HHMD	Hand Held Metal Detector
HQ	Headquarters
IO	Inspecting Officer
ISTM	Institute of Secretariat Training & Management
IT	Information Technology
JE	Junior Engineer
JTO	Junior Translation Officer
KKR	Kerala Karnataka Region
LDC	Lower Division Clerk
LIMBS	Legal Information Management and Briefing System
MoU	Memorandum of Understanding
MHA	Ministry of Home Affairs
MPR	Madhya Pradesh Region

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MTS	Multi Tasking Staff
NER	North Eastern Region
NIA	National Investigation Agency
NIC	National Informatics Centre
NR	Northern Region
NWR	North Western Region
OBC	Other Backward Classes
OL	Official Language
OM	Office Memorandum
OMR	Optical Marks Reader
PET	Physical Endurance / Efficiency Test
PH	Physically Handicapped
PPS	Principal Private Secretary
PS	Private Secretary
PST	Physical Standard Test
PwD	Person with Disability
P&P	Policy & Planning
QB	Question Bank
R&A	Research & Analysis
RD	Regional Director
RE	Revised Estimates
RHQ	Recruitment Headquarters
RME	Review Medical Examination
RTI	Right to Information
R&I	Receipt & Issue
SBI	State Bank of India
SC	Scheduled Caste
SO	Section Officer
SR	Southern Region
SSC	Staff Selection Commission
SSF	Secretariat Security Force
ST	Scheduled Tribe
STO	Senior Translation Officer
UDC	Upper Division Clerk
UPSC	Union Public Service Commission
UR	Unreserved
UT	Union Territory
VH	Visually Handicapped
WR	Western Region



## **STAFF SELECTION COMMISSION**

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### **EXECUTIVE SUMMARY**

1. The Staff Selection Commission (SSC), hereinafter called “Commission”, is one of the largest recruiting agencies of the Government of India. The Commission is mandated with the task of making recruitment to all Group ‘B’ (Non-Gazetted) and Group ‘C’ (Non-Technical) posts in various Ministries / Departments of the Government of India and their Attached and Subordinate Offices except those posts which are specifically exempted from the purview of the Commission. In addition, the Commission, from the year 2016, has been assigned the additional responsibility of making recruitments to Group ‘B’ (Gazetted) posts of Assistant Accounts Officer and Assistant Audit Officer for the Indian Audit and Accounts Department. Further, in the year 2021, the Staff Selection Commission has been entrusted with the responsibility of conducting recruitment examinations for the vacant Group ‘B’ (Non-Gazetted) and Group ‘C’ posts in Constitutional / Statutory bodies and the Union Territory (UT) of Ladakh.

2. The Commission has its Headquarters at New Delhi. It has a nationwide network of seven Regional Offices located at Prayagraj, Bengaluru, Chennai, Guwahati, Kolkata, Mumbai and New Delhi, and two Sub-Regional offices located at Chandigarh and Raipur. The Regional and Sub-Regional offices implement the policies and programmes of the Commission, which include holding of examinations at various centres all over the country with the assistance of the concerned State Governments / UT Administrations.

3. (a) The Commission conducts seven mandated All India Open Competitive Examinations, viz. :

- (i) Combined Graduate Level Examination;
- (ii) Combined Higher Secondary (10+2) Level Examination;
- (iii) Junior Engineer (Civil, Mechanical, Electrical and Quantity Surveying & Contracts) Examination;
- (iv) Sub-Inspector in Delhi Police and Central Armed Police Forces Examination;
- (v) Junior Hindi Translator, Junior Translator and Senior Hindi Translator Examination;
- (vi) Stenographer Grade ‘C’ and ‘D’ Examination, and
- (vii) Multi Tasking (Non-Technical) Staff and Havaladar (CBIC & CBN) Examination.

(b) Besides, the Commission conducts three Limited Departmental Competitive Examinations :-

- (i) Junior Secretariat Assistant/ Lower Division Clerk Grade Limited Departmental Competitive Examination.
- (ii) Senior Secretariat Assistant/Upper Division Clerk Grade Limited Departmental Competitive Examination.
- (iii) Grade ‘C’ Stenographers Limited Departmental Competitive Examination.

(c) The Commission is also mandated to conduct examinations for recruitment to Selection Posts, which are isolated posts (not covered under All India Open Competitive Examinations) for Group ‘B’ (Non-Gazetted) and Group ‘C’ (Non-Technical) posts in different Ministries / Departments of the Government of India and their Attached and Subordinate Offices. These posts

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were earlier filled only through interviews. As interviews for lower level posts have been dispensed with by the Government of India w.e.f. 01.01.2016, the said posts are now filled through written examinations conducted in the format of Objective Type Multiple Choice Questions in Computer Based Mode (CBM).

(d) In addition to the above, the Commission also conducts non-mandated examinations on the specific directions of the Government of India.

(e) The Commission also conducts Annual Typing / Stenography Test for serving Government employees for the purpose of their confirmation / release of increment or any other specific requirement.

4. For the smooth conduct of examinations and to fully achieve the objective of merit based selection, the Commission constantly reviews and reforms the examination process and procedures, wherever required. New initiatives are also taken to bring about maximum efficiency and credibility in the examination process. An important initiative taken in recent years i.e. w.e.f. June 2016 has been a swift and comprehensive migration from the Optical Marks Reader (OMR) based mode to the CBM for conducting Objective Type Multiple Choice Examinations. The examinations for recruitment to Selection Posts, which were earlier made through interviews, are also now conducted in the CBM.

5. The main examination related activities, such as receipt of Applications, issue of Admit Cards and declaration of results have been made online. Besides, the Commission has also made the online collection of vacancies mandatory. Starting from Combined Graduate Level Examination, 2021, the Commission has started providing a Window for Application Form Correction after the closing date for receipt of online applications to enable the candidates to correct / modify online application parameters.

6. Thirty two Examinations were conducted (including various stages) by the Commission during the year 2022-23. A total of 2,82,28,973 candidates applied / qualified to appear for different stages of various examinations. This includes 2,74,61,443 candidates for the All India Open Competitive Examinations, 715 candidates for Departmental Examinations and 7,66,815 candidates for Selection Posts Examinations.

7. During the year 2022-23, the Commission conducted Constable (GD) in Central Armed Police Forces (CAPFs), SSF, Rifleman (GD) in Assam Rifles and Sepoy in Narcotics Control Bureau Examination, 2022 as its largest examination for 53,59,277 candidates at 231 venues located in 130 examination centres (i.e. cities) across the country.

8. The Commission recommended 72,445 candidates for appointment to various posts through All India Open Competitive Examinations and 1276 candidates for Selection Posts during the year 2022-23. Thus the total number of recommendations during the year was 73,721.

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**9.** The Commission made concerted efforts to promote the participation of women candidates in its examinations. During the year, out of 2,90,80,822 candidates who registered for various Examinations of the Commission, 81,25,418 were women candidates. In percentage terms, the share of women candidates was 27.94 %.

**10.** The Commission endeavours to fill up all the vacancies of SC/ST/OBC/ EWS as reported by the User Departments. During the year, 11100-SC, 6,704-ST, 26,600-OBC and 9214-EWS, aggregating to a total of 53,618 candidates, were recommended for appointment through All India Open Competitive examinations.

**11.** The Commission makes a conscious effort to provide Persons with Disabilities (PwD) candidates, an easy, safe and hassle free access to the venues of examination. The Commission also extends the facility of providing Scribes, Passage Readers and compensatory time of 20 minutes per hour to the eligible PwD candidates. Further, alternate questions are given to the PwD (VH) candidates in place of questions with graphs and diagrams. During the year, 1921 PwD candidates were recommended for appointment through All Indian Open Competitive examinations. Similarly, 38 PwD candidates were recommended for appointment against Selection Posts.

**12.** Implementation of the provisions of the Official Language Act, 1963 and the Official Language Rules, 1976 continued to be a priority area for the Commission. Various initiatives were taken for progressively increasing the use of Hindi in official work.

CHAPTER I

INITIATIVES TAKEN BY THE COMMISSION

1.1 In order to enhance operational efficiency and to facilitate merit based selection, several initiatives have been taken by the Commission which, *inter alia*, include :-

**A. ONLINE SYSTEM FOR RECEIPT OF APPLICATIONS, VACANCY COLLECTION, DECLARATION OF RESULTS AND RELATED ACTIVITIES**

1.2 As an initiative to achieve full digitization, the Commission introduced the system of online application, in phases from the year 2010. At present, the Commission receives applications for all its examinations only online.

1.3 The Commission uploads notices of various examinations on its website. Starting from Combined Graduate Level Examination, 2021, the Commission has started providing a Window for Application Form Correction after the closing date for receipt of online applications to enable the candidates to correct / modify online application parameters. During the Window for Application Form Correction, the candidates are allowed to submit applications after making requisite corrections / changes in the one-time registration / online application data as per their requirement.

1.4 The online collection of vacancies from various Ministries / Departments / Organizations of the Government of India has been made mandatory.

1.5 Admit Cards of the candidates are hosted on the websites of the Regional / Sub-Regional Offices of the Commission.

1.6 Similarly, after the conduct of the written examination in the CBM, challenges on the Tentative Answer Keys are invited online. Thereafter, Final Answer Keys are hosted on the website of the Commission.

1.7 Results of all examinations, including results of intermediary stages / tiers are also declared on the website of the Commission. In addition, intimation regarding Document Verification and Skill Test, wherever applicable, are uploaded on the website.

1.8 The responses of candidates, Final Answer Keys and scores of the candidates for their Computer Based Examinations are also uploaded on the website of the Commission. Candidates can view their response sheets and scores individually by logging in using their unique credentials.

1.9 The comprehensive adoption of the online mode for various exam related activities of the Commission has brought about systemic improvements in the examination process contributing to higher standards of diligence and efficiency in the conduct of examinations.

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- 1.10 In addition, communication with the candidates, if required at short notice, is also done through e-mails / SMS, etc.

### **B. INTRODUCTION OF COMPUTER BASED MODE OF EXAMINATION**

- 1.11 Until May 2016, all Objective Type Multiple Choice examinations of the Commission were conducted in the Optical Marks Reader (OMR) Mode. Thereafter, in June 2016, as a major initiative, with the prior approval of the Government, the Commission embarked on the Computer Based Mode (CBM) of examination for conducting its Objective Type Multiple Choice examinations. The first examination conducted by the Commission in the CBM in June 2016 was the re-examination of Sub Inspectors in Delhi Police, CAPFs and Assistant Sub Inspectors in CISF Examination, 2016. Thereafter, the Commission made a swift and comprehensive transition to the CBM, in which all Objective Type Multiple Choice examinations of the Commission, are now being conducted.

- 1.12 During the year 2022-23, the following 17 Examinations were notified and applications received from the candidates/applicants are given below:-

Table – 1.1

<b>Sl. No.</b>	<b>Name of Examination</b>	<b>Total Applications</b>
1	Multi Tasking (Non-Technical) Staff, and Havaladar (CBIC and CBN) Examination, 2021	32,20,446
2	Selection Posts/ Phase-X/2022 Examination	12,16,777
3	Head Constable (Ministrial) in Delhi Police Examination, 2022	22,97,224
4	Selection Posts/ Ladakh /2022 Examination	2,46,804
5	Constable (Driver)-Male in Delhi Police Examination, 2022	1,97,542
6	Head Constable {Assistant Wireless Operator (AWO)/Tele-Printer Operator (TPO)} in Delhi Police Examination, 2022	5,61,359
7	Junior Hindi Translator, Junior Translator and Senior Hindi Translator Examination, 2022	9,965
8	Sub-Inspector in Delhi Police and CAPFs Examination, 2022	7,49,577
9	Junior Engineer (Civil, Mechanical, Electrical and Quantity Surveying & Contracts) Examination, 2022	6,42,628
10	Stenographer Grade 'C' and 'D' Examination, 2022	5,26,866

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11	Combined Graduate Level Examination, 2022	34,83,411
12	Scientific Assistant in India Meteorological Department Examination, 2022	2,54,808
13	Constable (GD) in Central Armed Police Forces (CAPFs), SSF, Rifleman (GD) in Assam Rifles and Sepoy in Narcotics Control Bureau Examination, 2022	54,39,040
14	Combined Higher Secondary (10+2) Level Examination, 2022	32,80,868
15	Multi Tasking (Non-Technical) Staff, and Havaladar (CBIC and CBN) Examination, 2022	55,21,917
16	Selection Posts/ Phase-XI/2023 Examination	14,07,701
17	Selection Posts/ Phase-XI (Ladakh)/2023 Examination	23,889
	<b>Total</b>	<b>2,90,80,822</b>

1.13 There are strategic advantages in conducting examinations in the CBM, which, *inter alia*, include:

- (i) The CBM of examination is more efficient and with adequate safeguards in place, the said mode is more reliable, efficient and robust.
- (ii) Human intervention is minimal which reduces the chances of the examination being compromised.
- (iii) There is greater flexibility and a higher degree of confidentiality in the administration and management of Question Papers.
- (iv) There is greater accuracy and faster processing of results.
- (v) This mode also facilitates better data management and analysis for generating reports.

1.14 The Commission has also taken several measures to facilitate the candidates, especially from the remote and rural areas, in adapting to the CBM of examination. These measures, *inter alia*, include:

- (i) Simplification of the format/procedures for on-line registration.
- (ii) Providing an 'Animated Walk Through Module' on the websites of the Commission and its Regional / Sub-Regional Offices, to comprehensively educate candidates on the salient processes involved in the conduct of examinations in the CBM.



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- (iii) Online uploading of Admit Cards of examinations for the benefit of the candidates to avert any complaints about non-receipt of Admission Certificates (AC) by post, especially in the case of candidates residing in remote and rural areas, as the delivery of Admission Certificates (AC) by post, takes much more time.
- (iv) Organising examination in venues located in cities / towns / places other than the metropolitan cities / capital cities so that the local candidates face minimum inconvenience in reaching these venues / centres of examinations.
- (v) While allotting examination venues, the Commission also takes adequate precautions to ensure that women and PwD candidates are subjected to the least inconvenience.
- (vi) Earlier, Document Verification (DV) of candidates qualifying the preceding stages (viz. Tier-I/II/III and PET/PST, as applicable) was the last stage of the recruitment process. After conducting DV, the final result was prepared by the Commission and successful candidates were recommended to the indenting Departments/Ministries/Organisations. The Appointing Authority, however, was issuing the appointment letter to the candidates recommended by the Commission only after detailed Document Verification besides Police Verification. An Expert Committee constituted to review the scheme and syllabus of examinations observed that there is certain amount of duplicity in Document Verification as both, SSC and User / Indenting Department, verify the antecedents of the candidates. The Committee, therefore, recommended abolition of formal Document Verification by the Commission. After the acceptance of recommendations of the Committee by the Government, keeping in view that the recruitment is to be made by the Government in mission mode and to expedite the whole recruitment process the Commission decided not to conduct DV of the candidates and only declare the final result. The DV would be conducted by the indenting Departments/Ministries/Organisations either after receiving the list of successful candidates allocated or, in a few cases, before the declaration of final result. As the number of candidates for DV will be quite less per User Department, this has resulted in reduction of the overall time being taken to complete a recruitment cycle. A letter to this effect was issued to all the Ministries/ Departments on 14 July, 2022. In the case of those examinations where DV is conducted by the User / Indenting Departments after the declaration of final result, the Commission obtains the option-cum-preference for various posts / Departments from the candidates online before declaration of final result.

### **C. ONE-TIME REGISTRATION**

- 1.15 In recent times, a major initiative taken by the Commission is the introduction of the one-time registration of candidates. Under this dispensation, candidates are required to register only once on the Commission's website. Consequently, they are issued 'Registration Numbers' and 'Passwords' which are used by them in various examinations conducted by the Commission. The One-time Registration creates a permanent database of the candidates, wherein basic information is auto-populated during filling up of new applications by the

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candidates. Candidates can use this facility to update their profile from time to time. This modality has certain distinct advantages. It provides a unique identity to the candidates and restricts generation of multiple registration numbers and prevents debarred candidates from applying.

- 1.16 E-mails and mobile numbers of all the candidates are captured at the time of mandatory One-time Registration. In emergent circumstances, information related to examinations is communicated to the candidates through e-mails and SMSs on their registered e-mail IDs/mobile numbers.

### **D. DIGITAL FINGERPRINT COLLECTION**

- 1.17 The Commission captures fingerprints of candidates at the time of examinations in the CBM and at the stage of Document Verification (wherever applicable). The fingerprints so captured enable the Commission to detect cases of impersonation, if any. The fingerprints database can be shared by the Commission with the User Departments, on request, to facilitate the authentication of candidates at the time of Document Verification before issuance of their offer of appointment.

### **E. DISPENSING WITH SUBMISSION OF DOCUMENTS WITH APPLICATION**

- 1.18 While submitting applications online, no documents are required to be submitted by the candidates.
- 1.19 For Selection Posts, documents are collected and verified physically by the Regional and Sub-Regional Offices of the Commission after the CBM of Examination at the scrutiny stage.

### **F. VOICE RECORDED DICTATION FOR STENOGRAPHY TEST**

- 1.20 As an initiative to bring about uniformity in the administration of Skill Tests for Stenographer Grade 'C' and 'D' Examination, the Commission has started use of audio-recorded passages. The dictation passages of Skill Tests are recorded in the State of Art Audio Labs. This initiative has brought about a qualitative improvement in the Skill Tests administered by the Commission.

### **G. FACILITIES FOR PERSONS WITH DISABILITIES (PwD) (*DIVYANGJAN*)**

- 1.21 The Commission extends the facility of providing scribes for Written Examination / CBM of Examination to the candidates having benchmark disabilities in the category of blindness, locomotor disability (Both Arms Affected-BA) and Cerebral Palsy, if desired by the candidates in their online applications. In addition, for the remaining categories of persons with benchmark disabilities (as prescribed in DoP&T OM No.36035/02/2017-Estt.(Res) dated 15<sup>th</sup> January, 2018), if desired by the candidates in his / her online application, a scribe is provided on production of a certificate from the Chief Medical Officer / Civil Surgeon / Medical Superintendent of a Government Health Care Institution in the specified proforma at the time of the examination to the effect that the person concerned has physical limitation and scribe is essential to write the examination on his / her behalf. Compensatory time of 20

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minutes per hour is also provided to such candidates. The VH candidates are also provided with the facility of Passage Readers during the Skill Test.

- 1.22 The Commission ensures that the VH candidates are administered separate sets of questions on Quantitative Aptitude and General Intelligence which do not have components of Maps, Graphs, Statistical data, Diagrams, etc.
- 1.23 The Commission makes a conscious effort to provide PwD candidates, an easy, safe and hassle free access to the venues of examination. To ensure this, the PwD candidates are allocated to such venues which are provided with user friendly facilities like elevators/lifts and ramps, etc. PwD candidates, who seek assistance of scribes, are allotted specific venues on a separate date.

### **H. BIOMETRIC REGISTRATION**

- 1.24 For effective screening of candidates appearing for Computer Based Examinations of the Commission, the system of biometric registration has been introduced which captures finger prints and photographs of the candidates immediately before the start of the examination. Moreover, seating arrangements of the candidates are made on random basis. The data captured at the stage of biometric registration may be used to verify the identity of candidates appearing at different stages of examination subsequently.
- 1.25 With a view to curb malpractices and minimize incidents of impersonation the Commission has introduced exit verification of the candidates at the end of Computer Based Examination, starting with the MTS Examination, 2020 (Tier-I) with effect from 11.10.2021. The process is similar to biometric registration undergone by the candidates before commencement of examination when biometric data of the candidates (Photograph and Left Thumb Impression, etc.) is captured. During exit verification, the biometric data of the candidates is again captured before candidates are allowed to leave the computer labs after examination.

### **I. CCTV CAMERA COVERAGE**

- 1.26 Entire activities related to the conduct of examinations in the Computer Based Mode are closely monitored by CCTV cameras to keep a watch on the activities of the candidates during the examination. CCTV cameras have also been installed in the Headquarters and Regional / Sub-Regional Offices to effectively monitor the handling of sensitive examination material.

### **J. TRANSPARENCY IN PROCESSING OF RESULTS**

- 1.27 In keeping with the Commission's policy of transparency in the conduct of examinations, the practice of placing of the Tentative Answer Keys of all computer based examinations on the Commission's website, affording the candidates with an opportunity to make representations/

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challenges against discrepancies, if any, in Question Paper / Tentative Answer Keys, was continued during the year 2022-23 also. On receipt of the challenges, the Commission, through a panel of experts, exercises due diligence before preparing the Final Answer Keys. Thereafter, the result is declared on the basis of the Final Answer Keys. These Final Answer Keys are also uploaded on the website of the Commission whereby the candidates are able to judge their performance in the examinations. Marks secured by the candidates in various examinations conducted by the Commission are also hosted on the website for the information of individual candidates.

### **K. VIDEO CONFERENCING WITH REGIONAL DIRECTORS**

1.28 The Commission has adopted the Video Conferencing facility for effective real-time interaction with the Regional Directors. This has contributed to an efficient and meaningful exchange of information between the Regional and Sub-Regional Offices and the Headquarters. It has also streamlined and expedited the decision making processes in the Commission.

### **L. CONSTITUTION OF EXPERT COMMITTEE FOR EXAMINATION REFORMS**

1.29 The Staff Selection Commission (SSC), with the approval of Department of Personnel & Training (DoP&T) had constituted an Expert Committee (EC) for review of scheme and syllabus of examination to be conducted by SSC. The Committee had submitted its report on 08.08.2022. The key recommendations of the Committee with regard to examinations conducted by the SSC are as under:

- (i) For examinations having Educational Qualifications (EQ) of Graduate and Higher Secondary Level, there should be two Tier examinations in place of multiple stages. The Tier I examination would be conducted by the NRA in the future. Till that time, SSC should be conducting both Tier I and Tier II examinations in Computer Based Mode (CBM).
- (ii) For MTS/Matriculation Level Examination, the Committee has recommended that being Lower Level Post(s), there should be only one Tier exam. This exam would be conducted in two sessions in continuation with clearly specified time duration.
- (iii) Considering the above mode/scheme of examinations, the Committee had also proposed the changes in scheme and syllabus of examination. However, the syllabus and structure of Junior Hindi Translator (JHT), Stenographer and Sub-Inspector in Central Police Organization Examinations will remain unchanged. Paper II of Junior Engineer examination will follow the same syllabus as presently done but will be conducted in CBM.
- (iv) The Committee has proposed to conduct 12<sup>th</sup> level and 10<sup>th</sup> level examinations in multi languages. To begin with SSC can start with 14 languages as used by Railway Recruitment Boards (RRBs) / Institute of Banking Personnel Selection (IBPS) in their exams and gradually increase to include all the languages mentioned in Schedule VIII of the Constitution.

After the approval of DoP&T vide their communication No.39020/09/2021-Estt.(B) dated 10.09.2022, the recommendations of the Committee were adopted and the same was applied with effect from the notice of Combined Graduate Level Examination, 2022 published on 17.09.2022

**M. REMOVAL OF DESCRIPTIVE PAPER**

- 1.30 Following the recommendations of Expert Committee, the Commission has removed descriptive paper from All India open competitive examinations except Junior Hindi Translator Exam.

**N. MAJOR INITIATIVES**

- 1.31 A state of the art 'Command Centre' has been set up in the SSC Headquarters, with latest IT infrastructure having reliable and real time pan-India remote monitoring system.
- 1.32 As per the direction of the Government of India (Department of Personnel and Training) conveyed vide Office Memorandum No. 39028/02/2016- Estt(B) dated 20<sup>th</sup> April, 2020, the Commission has carried out the necessary modification in the application forms to include 'Transgender' as a separate category of gender for its examinations, so as to comply with the provisions of The Transgender Persons (Protection of Rights) Act, 2019.
- 1.33 The Commission has started deployment of Low Powered Room Jammers at its Computer Based Examination venues from Junior Hindi Translator, Junior Translator, Senior Hindi Translator and Hindi Pradhyapak Examination, 2019, to avoid examination related malpractices through technological tools such as Mobile network connections, use of Bluetooth devices and Wi-Fi devices inside examination labs.
- 1.34 Following the first wave of Covid-19 pandemic, the Commission has continued to ensure strict adherence to the guidelines issued by Government of India during its examinations. Elaborate arrangements have been made for maintaining additional Covid-19 appropriate behaviour e.g. additional staff for crowd management, additional cleaning staff, compulsory face masks, arrangements of hand sanitizers & thermo-guns, provision for examination in isolation labs for candidates with fever like symptoms, etc.
- 1.35 The Commission has started conducting Skill Test on Pan-India basis with effect from Combined Higher Secondary Level Examination, 2018. The Skill Test in earlier modality was conducted region-wise and the Skill Test cycle used to take 4-5 months. Now the entire process till result takes about 2-3 months only.
- 1.36 The Commission has also started a major initiative of verification of photographs of candidates captured at different stages of an examination with the photographs uploaded by the candidates in application form to check impersonation cases. Further, the candidates are

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asked to upload their recent photograph (not older than 03 months) in their Application Forms. Appropriate modifications in the application format have also been introduced.

- 1.37 The average time taken for Combined Graduate Level and Combined Higher Secondary Level Examination right from the Tier-I stage to the declaration of final result has been approximately 12 - 15 months. In the mission mode recruitment, SSC is working on very strict timelines and recruitment cycle is generally being completed within 8-10 months.

### **O. VISIT OF THE COMMITTEE FORMED BY ARUNACHAL PRADESH GOVERNMENT**

- 1.38 A two member Committee of Arunachal Pradesh Government visited the SSC Headquarters on 4<sup>th</sup> November, 2022 to understand the best practices and innovations adopted by the Commission. The Committee held discussions with the officers of the Commission on various issues relating to public recruitment. The Committee also gained an understanding of the conduct and monitoring of Computer Based Examinations, arrangements and facilities available in Examination Centres / Venues and had a walkthrough of the Command Centre.

### **P. MAJOR ACHIEVEMENTS OF THE COMMISSION DURING THE YEAR 2022-23**

- 1.39 The Staff Selection Commission achieved a number of positive outcomes, including many firsts, during the financial year 2022-2023. Some of these are mentioned below in a nutshell:

1. During the last financial year, the following highest ever achievements have been recorded.

- a. Total number of recommendations made : 73,721
- b. Total number of applications received: 2.91 crore
- c. Number of examinations conducted: 32
- d. Number of candidates for whom exams conducted : 2.82 crore

2. For the first time, the MTS Examination 2022 was conducted in 13 languages specified in 8<sup>th</sup> Schedule to the Constitution, apart from Hindi and English.

3. For the first time, the Commission has conducted recruitment examination for the post of Havaldar (Central Board of Indirect Taxes & Customs and Central Bureau of Narcotics).

4. The Commission has assisted Ladakh and Andaman & Nicobar Administration in the conduct of their recruitment exams.



CHAPTER -II

FUNCTIONS AND ORGANISATIONAL STRUCTURE OF  
STAFF SELECTION COMMISSION

**A. HISTORICAL BACKGROUND**

- 2.1 Article 320 of the Constitution provides for conducting examinations for recruitment to all posts and services of the Central Government by the Union Public Service Commission. The Estimates Committee of Parliament in its 47<sup>th</sup> Report (1967-68) recommended setting up of a Service Selection Commission for taking over and conducting examinations for recruitment to lower categories of posts from UPSC. Pursuant to this, and as an interim measure, an Examination Wing was added to the Institute of Secretariat Training and Management of the Government of India.
- 2.2 The First Administrative Reforms Commission (ARC), in its Report on Personnel Administration, drew attention to the fact that the bulk of the staff of the Government at the Centre and in the States belonged to Class III and Class IV categories. Referring to the identical nature of qualifications stipulated for entry into such posts in various Offices, the ARC advocated pooling of the requirements of the non-technical posts by different Departments and selection of personnel either by joint recruitment or through a Recruitment Board. After a careful consideration of this recommendation, Government of India decided to constitute the Subordinate Services Commission vide Resolution No. 46/1(S)/74-Estt.(B), dated the 4<sup>th</sup> November, 1975 (**Appendix-A**), of Department of Personnel and Administrative Reforms.
- 2.3 The Subordinate Services Commission was subsequently re-designated as the Staff Selection Commission (SSC) on 26<sup>th</sup> September, 1977 to make recruitment to Class III (now Group 'C') non-technical posts in the various Ministries / Departments of the Government of India and their Attached and Subordinate Offices. The functions of the Staff Selection Commission have been enlarged from time to time. From May 1999, the Commission was entrusted to make recruitment to all Group 'B' posts in various pay scales, the maximum of which was below Rs.10,500 (now Level 7 as per the seventh CPC). Recruitment to these Group 'B' posts was earlier conducted by the UPSC. From September 2005, the Government of India further authorized the Commission to make direct recruitment to all non-gazetted posts carrying the pay scale of Rs. 6500-10,500 (now Level 7 as per the seventh CPC).
- 2.4 The functions of the Staff Selection Commission, as defined by Resolution No. 39018/1/98-Estt (B) dated 21<sup>st</sup> May, 1999 and its subsequent amendments vide Resolution No. 24012/8-A/2003-Estt (B) dated 13<sup>th</sup> November, 2003; 29<sup>th</sup> September, 2005; 14<sup>th</sup> January, 2011; 24<sup>th</sup> July, 2012 and 17<sup>th</sup> February, 2016 are given as under:-
- (i) To make recruitment to Group 'B' (Non-Gazetted) posts and Group 'C' (Non-Technical) posts under Government of India and their Attached and Subordinate Offices, except those posts which are specifically exempt from the purview of the Staff Selection Commission, in Pay Band-2 and Pay Band-1 carrying Grade Pay upto

## **STAFF SELECTION COMMISSION**

Rs.4,800/- (now Level 8 as per the seventh CPC) through the competitive examinations.

- (ii) To make recruitment to such posts under Government of India by selection through interviews, in Pay Band-2 and Pay Band-1 carrying Grade Pay upto Rs.4,800/- (now Level 8 as per the seventh CPC) which may, at the discretion of the Commission, be preceded by shortlisting or Skill Test.
- (iii) To conduct Limited Departmental Competitive Examinations of the Central Secretariat Clerical Service (CSCS) / Central Secretariat Stenographers Service (CSSS) and such other Services as have been or may be entrusted to the Commission.
- (iv) To conduct periodical Skill Tests in English/Hindi and such other Skill Tests as may be assigned by the Government from time to time.
- (v) To make recruitment to Group 'B' (Gazetted) posts of Assistant Accounts Officer and Assistant Audit Officer for the Indian Audit and Accounts Department.
- (vi) To make recruitment to the Group 'B' (Non-Gazetted) and Group 'C' posts in Constitutional / Statutory bodies and UT of Ladakh.
- (vii) To perform such other functions as may be entrusted to it by the Central Government from time to time.

2.5 The Staff Selection Commission is one of the largest recruiting agencies of the Government of India. The Commission is mandated with the task of making recruitment to all Group 'B' (Non-Gazetted) and Group 'C' (Non-Technical) posts in various Ministries / Departments of the Government of India and their Attached and Subordinate Offices except those posts which are specifically exempted from the purview of the Commission. In addition, the Commission in the year 2016 was assigned the additional responsibility of making recruitment to Group 'B' (Gazetted) posts of Assistant Accounts Officer and Assistant Audit Officer for the Indian Audit and Accounts Department. Further, in the year 2021, the Staff Selection Commission has been entrusted with the responsibility of conducting recruitment examinations for the vacant Group 'B' (Non-Gazetted) and Group 'C' posts in Constitutional / Statutory bodies and the Union Territory of Ladakh.

2.6 The Commission has been mandated to conduct seven All India Open Competitive Examinations, viz.

- (i) Combined Graduate Level Examination;
- (ii) Combined Higher Secondary (10+2) Level Examination;
- (iii) Junior Engineer (Civil, Mechanical, Electrical and Quantity Surveying & Contracts) Examination;
- (iv) Sub-Inspector in Delhi Police and Central Armed Police Forces Examination;



## **STAFF SELECTION COMMISSION**

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- (v) Junior Hindi Translator, Junior Translator and Senior Hindi Translator Examination;
- (vi) Stenographer Grade 'C' and 'D' Examination; and
- (vii) Multi Tasking (Non-Technical) Staff Examination.

2.7 Besides, the Commission also conducts three Limited Departmental Competitive Examinations :

- (i) Junior Secretariat Assistant/Lower Division Clerk Grade Limited Departmental Competitive Examination.
- (ii) Senior Secretariat Assistant/Upper Division Clerk Grade Limited Departmental Competitive Examination.
- (iii) Grade 'C' Stenographers Limited Departmental Competitive Examination.

2.8 The Commission also makes recruitment to Selection Posts, which are isolated posts (not covered by the open competitive examinations) for different Group 'B' (Non-Gazetted) and Group 'C' (Non-Technical) posts in Ministries / Departments of the Government of India and their Attached and Subordinate Offices. These posts were earlier filled through interviews only. As interviews for lower level posts have been dispensed with by the Government of India w.e.f. 01.01.2016, the said posts are now being filled through written examinations, conducted in the format of Objective Type Multiple Choice Questions in the Computer Based Mode.

2.9 In addition to the above, the Commission also conducts non-mandated examinations on MOU basis on the specific directions of the Government of India.

### **2.10 Annual Skill Tests**

The Commission conducts Annual Skill Test for serving Government employees for the purpose of their confirmation / release of increment or any other specific requirement. Persons appointed as Lower Division Clerks (LDCs) to posts which do not belong to Central Secretariat Clerical Service, whether by promotion or by direct recruitment through SSC or otherwise or by any other method including appointment on compassionate grounds or on ad-hoc basis are required to qualify the typing test in accordance with the latest guidelines / order of DoP&T.

The Commission also conducts Proficiency Tests for the grant of advance increments to the Stenographers (Ordinary Grade) of the Subordinate Offices of the Government of India and Typewriting Tests under the Efficiency Bonus Scheme.

## **B. ORGANISATIONAL STRUCTURE OF STAFF SELECTION COMMISSION**

2.11 The Staff Selection Commission is headed by a Chairman of the rank of Secretary/ Additional Secretary to the Government of India and is assisted by two Members of the rank

## **STAFF SELECTION COMMISSION**

of Joint Secretary to the Government of India. The Commission shall be serviced by a Secretariat headed by a Secretary, who will also be the Controller of Examination with other supporting officers and staff as may be considered necessary by the Central Government from time to time. The sanctioned staff strength of the Commission in its Headquarters and the Regional and Sub-Regional Offices as on 31.03.2023 was 542. Out of the total sanctioned strength, 248 posts are located at the Commission Headquarters.

- 2.12 Distribution of sanctioned posts amongst the 07 Regional and 02 Sub-Regional Offices of the Commission is given in Table 2.1 below:-

Table – 2.1

<b>Regional Offices</b>		
<b>Sl. No.</b>	<b>Region</b>	<b>Sanctioned posts</b>
1	Central Region	42
2	Eastern Region	40
3	Karnataka and Kerala Region	27
4	Northern Region	46
5	North Eastern Region	26*
6	Southern Region	36
7	Western Region	38
<b>Sub-Regional Offices</b>		
8	Madhya Pradesh Region	19
9	North Western Region	20
	<b>Total</b>	<b>294</b>

\*One vacant post of Under Secretary has been transferred from SSC (HQ) to SSC (NER)

- 2.13 The Organisational Chart of the Commission is given at **Appendix-C**.
- 2.14 Details regarding the posts and their scale of pay and staff strength in Headquarters and Regional Offices are at **Appendix-D**.

### **C. REGIONAL NETWORK**

- 2.15 The Headquarters of the Staff Selection Commission is located at Block No.12, CGO Complex, Lodhi Road, New Delhi. The Commission has 07 Regional Offices at Prayagraj, Bengaluru, Chennai, Guwahati, Kolkata, Mumbai, New Delhi and 02 Sub-Regional Offices at Chandigarh and Raipur.
- 2.16 This network provides an effective link between the Commission, State Governments and Central Government Offices located in the States / Union Territories (UTs). Through the regional/sub-regional network, the Commission has been able to exercise an effective control

## **STAFF SELECTION COMMISSION**

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over the conduct of its examinations. The Regional and Sub-Regional Offices also provide a local contact point to the candidates for addressing their issues.

- 2.17 The Regional and Sub-Regional Offices of the Commission are primarily responsible for ensuring the smooth and efficient conduct of all its examinations viz. seven (7) mandated All India Open Competitive Examinations, three (03) Limited Departmental Competitive Examinations, Examinations for Selection Posts and Skill Tests and Document Verification, wherever applicable, associated with these examinations. In addition, the Regional / Sub-Regional Network also assists in conducting non-mandated examinations which are assigned to the Commission by the Government of India.
- 2.18 The Regional and Sub-Regional Offices also perform various other activities involved in the conduct of examinations, like Electronic Data Processing of applications, uploading of Admission Certificates (ACs) of the candidates on the websites of the Regional/Sub-Regional Offices of the Commission, booking / finalising of examination venues at various centres within their respective jurisdiction in consultation with the District Authorities / Service Providers, sending non-confidential examination material to the Centre Supervisors and appointment of Invigilators and Inspecting Officers at various examination venues. They are also associated with the conduct of Physical Endurance Tests / Physical Standards Tests (PET / PST) and Detailed Medical Examination (DME) and Review Medical Examination (RME) for recruitment to various Central Armed Police Forces and Delhi Police.
- 2.19 The Regional and Sub-Regional Offices also have an important function to perform after declaration of the results of various examinations by the Commission Headquarters in preparing and sending the Dossiers of recommended candidates to the User Ministries / Departments for appointment.
- 2.20 The conduct of examinations of the Commission is monitored and supervised at the ground level by the Regional and Sub-Regional Offices. Various issues and operational problems faced during the conduct of the examination at the ground level are referred to the Commission Headquarters by the Regional and Sub-Regional Offices for guidance and decision making. Interactions between Commission Headquarters and Regional/Sub-Regional Offices are brisk and take place on a day-to-day basis through video conferencing for prompt and timely resolution of such issues.
- 2.21 Details of Regional and Sub-Regional Offices, their locations / addresses and jurisdiction are given at **Appendix - E and E (I)**.

### **D. BUDGET AND EXAMINATION FEE**

- 2.22 Budgetary support for the Commission's functioning is given by the Government of India from the Annual Budget of the Department of Personnel and Training under the Ministry of Personnel, Public Grievances and Pensions. In respect of non-mandated examinations, which

## **STAFF SELECTION COMMISSION**

are conducted by the Commission on the basis of a Memorandum of Understanding (MoU), the expenditure is borne by the indenting Ministry / Department concerned.

- 2.23 The Commission charges examination fee from the candidates at the time of receipt of applications. The fee structure is determined in consultation with the Government. At present, the Commission charges Rs.100/- from all the candidates except those belonging to exempted categories. Candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST), Persons with Disabilities (PwDs), Ex-Servicemen (ESM) categories and all women candidates, irrespective of their category, are exempted from payment of the examination fee. The mode of collection of fee is through credit and debit cards of all Banks, online payment through State Bank of India (SBI) and through Bank Challans of SBI for the benefit of rural candidates. The examination fee charged from the candidates is credited to the Consolidated Fund of India.
- 2.24 The Commission's expenditure during the year 2022-23 was Rs.527.84 crore and the income from examination fees and other examination related charges during the corresponding period Rs.133.62 crore. The details of income and expenditure of the Staff Selection Commission during the last three years are given in Table-2.2 below:

Table – 2.2

(Rs. in Crores)					
Year	Income	Budget Estimates (BE)	Revised Estimates (RE)	Expenditure (Actuals)	Percentage Utilization (%)
1	2	3	4	5	(5/4)
2020-21	68.00	241.66	380.62	380.30	99.92%
2021-22	85.23	382.59	426.72	425.85	99.80%
2022-23	133.62	263.00	529.41	527.84	99.70

## **STAFF SELECTION COMMISSION**

### **CHAPTER-III**

#### **THE YEAR 2022-23 IN RETROSPECT**

- 3.1 During the year 2022-23, the Commission conducted examinations for 2,82,28,973 candidates.
- 3.2 Applications for all the examinations were received online, which led to a considerable saving in time and expenditure for the candidates. It has also contributed to the preparation of a more accurate database of candidates.
- 3.3 The Commission conducted 32 Examinations in which 1,36,32,011 candidates appeared.
- 3.4 During the year 2022-23, final results of 14 (fourteen) All India Open Competitive Examinations were declared by the Commission. A total 72,445 candidates were recommended for appointment to different User Ministries / Departments. In addition, 1276 candidates were recommended for the Selection Posts.
- 3.5 In addition to the mandated examinations, the Commission also conducts non-mandated examinations on MoU basis on the specific directions of the Government of India. During the year 2022-23, the Commission has notified (i) CGL Examination, 2022 (ii) CHSL Examination, 2022 (iii) Stenographer Grade 'C' & 'D' Examination, 2022 (iv) Junior Engineer (Civil, Mechanical, Electrical and Quantity Surveying & Contracts) Examination, 2022 (v) Sub-Inspector in Delhi Police and Central Armed Police Forces Examination, 2022 (vi) Constable (GD) in Central Armed Police Forces (CAPFs), SSF, Rifleman (GD) in Assam Rifles and Sepoy in Narcotics Control Bureau Examination, 2022 (vii) Junior Hindi Translator, Junior Translator and Senior Hindi Translator Examination, 2022 (viii) Head Constable (Ministerial) in Delhi Police Examination, 2022 (ix) Head Constable {Assistant Wireless Operator (AWO)/Tele-Printer Operator (TPO)} in Delhi Police Examination, 2022 (x) Constable (Driver) -Male in Delhi Police Examination, 2022 (xi) Scientific Assistant in India Meteorological Department Examination, 2022 (xii) Multi-Tasking (Non-Technical) Staff, and Havaldar (CBIC & CBN) Examination, 2022.
- 3.6 The details of Region-wise and Category-wise candidates recommended for appointment through All India Open Competitive Examinations of the Commission during the year 2022-23 are given in the Table 3.1 below:

Table – 3.1

#### **RECRUITMENTS THROUGH ALL INDIA OPEN COMPETITIVE EXAMINATIONS**

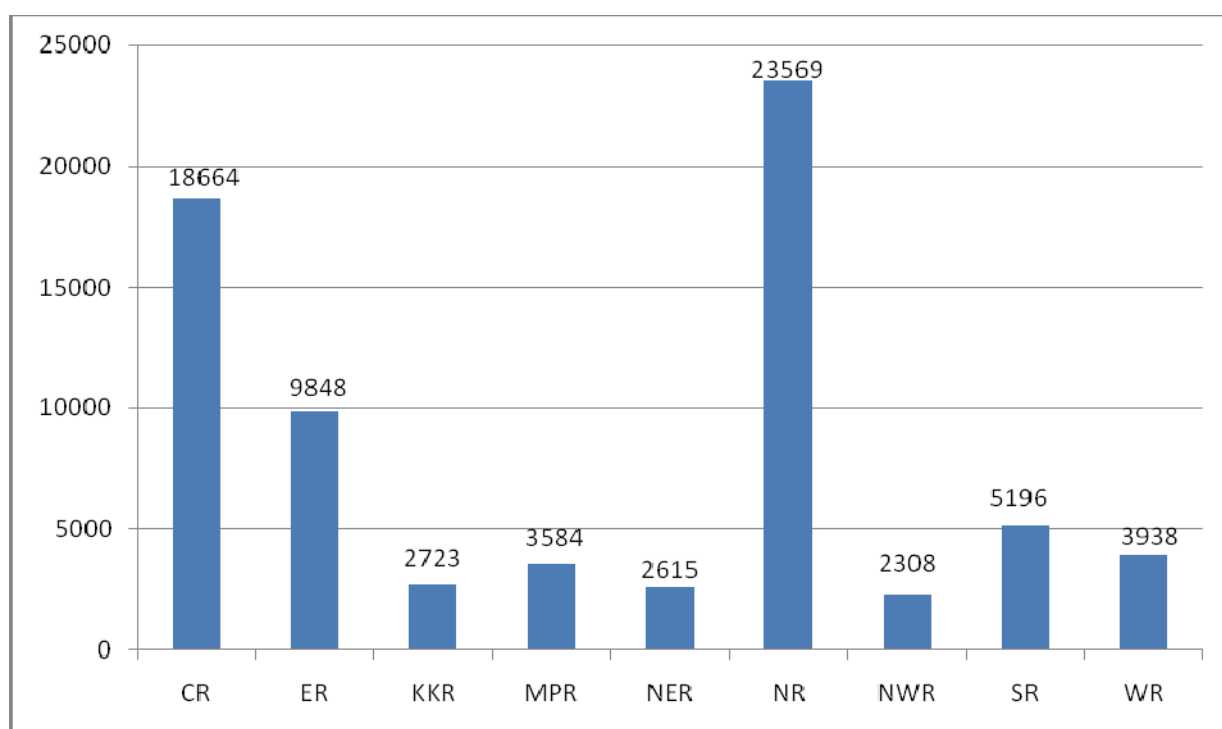
<b>Category / Region /</b>	<b>UR</b>	<b>EWS</b>	<b>SC</b>	<b>ST</b>	<b>OBC</b>	<b>ESM*</b>	<b>PwD*</b>	<b>Total</b>
<b>CR</b>	3888	3370	2366	327	8713	1149	672	18664
<b>ER</b>	2909	778	2054	896	3211	454	203	9848

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<b>KKR</b>	999	92	297	98	1237	342	28	2723
<b>MPR</b>	852	480	527	437	1288	156	79	3584
<b>NER</b>	429	157	221	1137	671	15	2	2615
<b>NR</b>	7163	3316	3590	2925	6575	886	672	23569
<b>NWR</b>	874	267	472	144	551	125	56	2308
<b>SR</b>	768	348	889	378	2813	298	92	5196
<b>WR</b>	945	406	684	362	1541	227	81	3938
<b>Total</b>	<b>18827</b>	<b>9214</b>	<b>11100</b>	<b>6704</b>	<b>26600</b>	<b>3652</b>	<b>1885</b>	<b>72445</b>

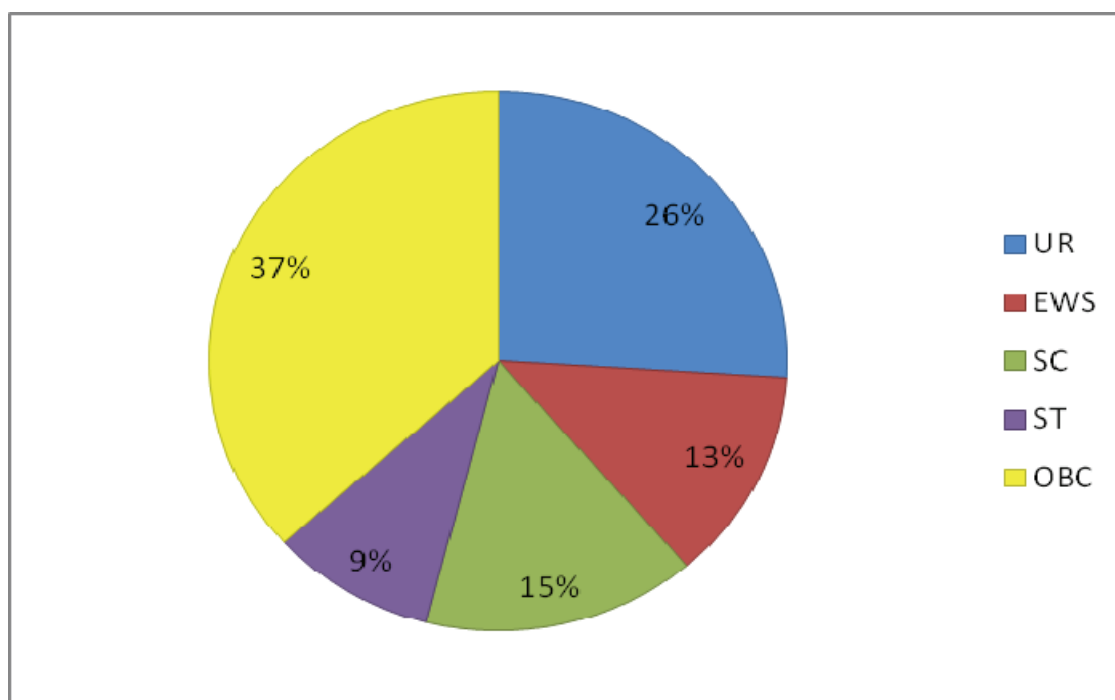
\* Ex-servicemen (ESM) and PwD included in their respective categories viz. UR, EWS, SC, ST and OBC.

### REGION-WISE SELECTIONS IN ALL INDIA OPEN COMPETITIVE EXAMINATIONS DURING 2022-23



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### SELECTION OF UR, SC, ST AND OBC CANDIDATES IN ALL INDIA OPEN COMPETITIVE EXAMINATIONS DURING 2022-23



3.7 The details of Region-wise and Category-wise candidates recommended for appointment to Selection Posts during the year 2022-23 are given in Table-3.2 below:

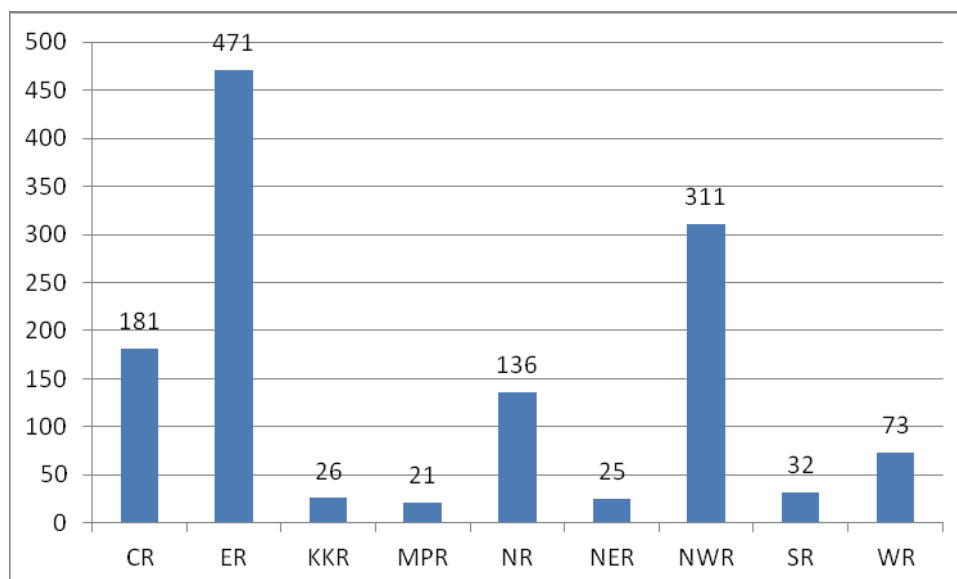
Table – 3.2

#### **RECRUITMENT MADE FOR SELECTION POSTS**

Category / Region	UR	EWS	SC	ST	OBC	ESM*	PwD*	Total
CR	89	14	27	5	46	0	0	181
ER	255	38	54	17	107	6	14	471
KKR	19	2	0	2	3	0	1	26
MPR	7	3	7	2	2	0	0	21
NR	68	10	16	8	34	1	10	136
NER	17	0	0	2	6	0	0	25
NWR	129	27	47	23	85	15	11	311
SR	22	3	0	4	3	0	0	32
WR	42	5	6	3	17	0	2	73
Total	648	102	157	66	303	22	38	1276

\* Ex-servicemen (ESM) and PwD included in their respective categories viz. UR, EWS, SC, ST and OBC.

**REGION-WISE SELECTIONS IN SELECTION POST EXAMINATIONS DURING 2022-23**



3.8 The Commission also plays a significant role in the recruitment of manpower for the Central Armed Police Forces and the Delhi Police. During the year 2022-23, the Commission has recommended 24,180 Constables (GD / Executive) / Riflemen for CAPFs and 1,561 Sub Inspectors for CAPFs and Delhi Police.

**A. SPECIAL STEPS TO PROMOTE REPRESENTATION OF SC/ST/OBC/EWS CANDIDATES IN GOVERNMENT JOBS**

3.9 The Commission assigns due importance to the implementation of the reservation policy of the Government so as to ensure that vacancies reserved for SC/ST/OBC/EWS candidates are duly filled up. Some of the steps taken by the Commission to encourage candidates of the reserved category to appear for SSC Examinations are :

- i) In accordance with the Government of India guidelines, candidates belonging to Scheduled Caste and Scheduled Tribe communities are given five years relaxation and candidates belonging to OBC category are given three years relaxation in the upper age limits.
- ii) Candidates belonging to Scheduled Caste and Scheduled Tribe communities are exempted from the payment of examination fee.



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- iii) A Sub-Regional Office of the Commission has also been located at Raipur, Chhattisgarh to encourage the tribal candidates to appear in various Examinations conducted by the Commission.

3.10 The details of SC, ST and OBC candidates nominated through the All India Open Competitive Examinations during the year 2022-23 are available in Chapter IV. During the year, 11,100-SC, 6,704-ST, 26,600-OBC and 9,214-EWS, aggregating to a total of 53,618 candidates were recommended for appointment through All India Open Competitive examinations.

### **B. PARTICIPATION OF WOMEN CANDIDATES IN THE COMMISSION'S EXAMINATIONS**

3.11 The Commission is committed to encouraging women candidates to appear in various examinations conducted by it. To achieve this objective, a caption is prominently displayed on the first page of every advertisement which reads as "*the Government strives to have a work force which reflects gender balance and women candidates are encouraged to apply*". Furthermore, cutting across all categories, the Commission allows fee exemption to women candidates, to encourage them to appear in the examinations conducted by it. During the year 2022-23, a total of 81,25,418 women candidates applied for various All India Open Competitive Examinations of the Commission, which constitutes 27.94 % of the total number of applicants.

### **C. MEASURES TAKEN TO ENSURE INTEGRITY OF EXAMINATIONS**

3.12 With a phenomenal increase in the number of candidates applying for various examinations conducted by the Commission, the task of conducting free and fair examinations poses as a major challenge. During the year 2022-23, the Commission took all possible precautions and measures to ensure the conduct of free and fair examinations. Some of the prominent measures taken in this regard *inter-alia* include:-

- i) Careful selection of examination venues,
- ii) Biometric registration of candidates,
- iii) Conduct of Computer Based Examinations under CCTV Camera surveillance,
- iv) Thorough frisking of candidates with the use of Hand Held Metal Detectors (HHMD),
- v) Randomised seating arrangements of the candidates,
- vi) Intensive invigilation and inspection – including deployment of Inspecting Officers (IOs) and Flying Squads,
- vii) Deployment of Quick Response Teams to the selected examination venues by the Service Provider,
- viii) Detailed briefing of Invigilators, Inspecting Officers and other examination functionaries before the examination,
- ix) Document Verification (wherever applicable) wherein photographs of the candidates captured at various stages of the examination are verified with the photograph

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- uploaded in the application form and the candidate appearing for document verification,
- x) A three tier security system is deployed at examination venues, in accordance with the following scheme :-
    - a) The security arrangement inside the examination venues is ensured through a Private Professional Security Agency engaged by the Service Provider. These security personnel also undertake a thorough physical frisking of candidates and meticulously regulate their entry into the examination venues.
    - b) Peripheral security at the examination venues is provided by the State Police.
    - c) The Commission, wherever required, with the assistance of the Ministry of Home Affairs, deploys Paramilitary Forces at the sensitive / hyper sensitive examination venues.
  - xi) All security personnel as well as examination functionaries on duty at the examination venues are required to strictly adhere to a dress code with a valid ID card displayed on their person for easy identification.
  - xii) Issuance of a Notification regarding prohibited items which is strictly implemented during the examination.
  - xiii) Stringent action is taken against candidates found indulging in malpractices. Under this dispensation FIRs are lodged against the delinquent candidates, their candidature is cancelled and they are debarred from appearing in future examinations of the Commission for a specified period.
  - xiv) The Commission deploys Low Powered Room Jammers at all the venues of Computer Based Examinations.
  - xv) A state of the art 'Command Centre' has been set up in the SSC Headquarters, with latest IT infrastructure having reliable and real time pan-India remote monitoring system. Similar facility is also created at the Regional Offices.

### **D. COURT CASES**

- 3.13 The Staff Selection Commission also deals with a large number of court cases. As on 31.03.2023, the Commission was contesting 2279 cases in various Courts and 19 Special Leave Petitions in the Hon'ble Supreme Court of India. It has been observed, as a discernable trend over the years, that after the declaration of the final result of any examination, there is a surge in filing of court cases by unsuccessful candidates. These cases are promptly attended to by the Commission so that the courts can be apprised of the correct factual and legal position to expedite their disposal in the shortest possible time. The court cases at the Commission's Headquarters and nine Regional / Sub-Regional Offices are closely monitored on a regular basis by the Commission so as to ensure that all requisite steps such as filing of Counter Affidavits, briefing of Government advocates, coordination with other Respondent Organisations, etc. are completed efficiently in a time bound manner.

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### **E. REDRESSAL/DISPOSAL OF PUBLIC GRIEVANCES UNDER CPGRAMS**

- 3.14 Presently, the online public grievances are centrally monitored under Centralized Public Grievance Redress and Monitoring System (CPGRAMS) by the Nodal Agency of the Government of India i.e. Department of Administrative Reforms and Public Grievances (DARPG). The Research & Analysis Section in the Commission coordinates the redressal / disposal of public grievances / complaints, in consonance with the directions issued by the Government.
- 3.15 The Commission, through its robust monitoring mechanism, makes a concerted effort to ensure that all CPGRAMS cases are addressed on due priority and efficiently disposed of within a specified time period. The average disposal time of CPGRAMS cases in the Commission is 31 days. The Commission also assigns due weightage to the quality of responses given to the aggrieved. The timely and satisfactory disposal of these grievances, including offline grievances, are closely monitored, on a regular basis by the Commission.
- 3.16 During the year, out of 12,548 grievances received under CPGRAMS, 12,037 were disposed of. The remaining 511 cases, which were received towards the end of the financial year were carried forward to the next year. During the previous year, 2021-22, a total of 13,754 grievances had been received. Thus the period under report saw considerable decline in the number of grievances filed which points to a general improvement in the perception of the candidates towards the functioning of the Commission.

### **F. ONLINE RTI PORTAL**

- 3.17 The Commission's Headquarters and its Regional / Sub-Regional Offices have been successfully aligned to the Online RTI Portal of DoPT for receipt and efficient disposal of RTI applications and Appeals in a time bound manner. Accordingly, a majority of RTI applications and Appeals are now being received and processed online. This has resulted in an efficient processing and delivery of responses to RTI applicants besides reducing cumbersome paper work. During the year 2022-23, a total of 46,391 RTI applications and 1808 Appeals under the Right to Information Act, 2005 were received in the Commission's Headquarters and were expeditiously disposed of within the stipulated period.
- 3.18 Total number of RTI applications and First Appeals received in the SSC (HQ), as per the Quarterly Reports of CIC, are given in Table-3.3 below :-

Table – 3.3

S.No.	Quarterly Return	RTI Applications (Online + Offline)	First Appeals
1	1 <sup>st</sup> Quarter (01.04.2022 to 30.06.2022)	8800	397
2	2 <sup>nd</sup> Quarter (01.07.2022 to 30.09.2022)	12115	504
3	3 <sup>rd</sup> Quarter (01.10.2022 to 31.12.2022)	11840	428
4	4 <sup>th</sup> Quarter (01.01.2023 to 31.03.2023)	13636	479
	<b>Total</b>	<b>46391</b>	<b>1808</b>

**CHAPTER-IV**

**EXAMINATIONS CONDUCTED AND  
SELECTIONS MADE DURING THE YEAR 2022-23**

- 4.1 The Commission, as a major recruiting agency of the Government of India, in the discharge of its mandated responsibilities, is committed to conducting its examinations as per schedule and ensuring timely declaration of results and prompt nomination of selected candidates to the User Ministries / Departments, etc.
- 4.2 During the year 2022-23, the Commission conducted examinations for 2,82,28,973 candidates. Out of this, 2,74,61,443 candidates were in All India Open Competitive Examinations, 715 in Departmental Examinations and 7,66,815 in Selection Posts Examinations.
- 4.3 Examination-wise details during the year 2022-23, are given in the Table-4.1 below:

Table – 4.1

**EXAMINATIONS CONDUCTED BY THE COMMISSION DURING THE YEAR 2022-23**

Sl. No.	Name of Examination	Date of Examination	Registered / Scheduled candidates	Appeared candidates
1	Combined Graduate Level Examination, 2021 (Tier-I)	11.04.2022 to 21.04.2022	19,63,324	7,80,380
2	Multi-Tasking Staff (Non-Technical) Examination, 2020 (Paper-II)	08.05.2022	44,656	26,424
3	Combined Higher Secondary Level Examination, 2021 (Tier-I)	24.05.2022 to 10.06.2022	36,69,524	14,64,174
4	Stenographer C & D Examination, 2020 (Skill Test)	20.06.2022 to 21.06.2022	17,053	9,362
5	Combined Higher Secondary Level Examination, 2020 (Skill Test)	01.07.2022	28,131	19,519
6	Multi Tasking Staff (Non- Technical) and Havildar (CBIC & CBN) Examination (Paper-I), 2021	05.07.2022 to 26.07.2022	37,97,357	16,17,036
7	Selection Post Examination, Phase-X and Ladakh, 2022 (Matric Level)	01.08.2022 to 05.08.2022	3,77,860	1,35,000
8	Selection Post Examination, Phase-X and Ladakh, 2022 (Higher Secondary Level)	01.08.2022 to 05.08.2022	2,30,146	97,199
9	Selection Post Examination, Phase-X and Ladakh, 2022 (Graduation Level)	01.08.2022 to 05.08.2022	1,58,809	75,306
10	Combined Graduate Level Examination 2020 (Skill Test)	04.08.2022 to 05.08.2022	19,542	12,315

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11	Combined Graduate Level Examination, 2021 (Tier-II)	08.08.2022 & 10.08.2022	2,92,445	1,86,849
12	Limited Departmental Competitive Examination, 2021 for the post of Statistical Investigator Gr. II in the O/o Registrar General & Census Commissioner	13.08.2022	290	277
13	Combined Graduate Level Examination, 2021 (Tier-III)	21.08.2022	1,25,483	79,269
14	Combined Higher Secondary Level Examination, 2021 (Tier-II)	18.09.2022	54,341	43,094
15	Junior Hindi Translator, Junior Translator and Senior Hindi Translator Examination, 2022 (Paper I)	01.10.2022	9,444	5,588
16	Head Constable (Ministerial) in Delhi Police Examination-2022 (CBE)	10.10.2022 to 20.10.2022	22,28,593	8,76,177
17	Grade 'C' Stenographer Limited Departmental Competitive Examination, 2017	21.10.2022	425	326
18	Recruitment of Constable (Driver) in Delhi Police Examination-2022	21.10.2022	1,94,704	1,14,695
19	Recruitment of Head Constable (AWO/TPO) in Delhi Police Examination-2022	27.10.2022 to 28.10.2022	5,49,497	2,23,206
20	Multi-Tasking Staff (Non-Technical) Examination, 2021 (Paper-II)	06.11.2022	46,191	36,604
21	Sub-Inspector in Delhi Police and Central Armed Police Forces Examination, 2022 (Paper I)	09.11.2022 to 11.11.2022	7,27,110	2,93,180
22	Junior Engineer (Civil, Mechanical, Electrical and Quality Surveying & Contracts) Examination, 2022 (Paper I)	14.11.2022 to 16.11.2022	6,00,775	3,09,145
23	Stenographer Grade 'C' & 'D' Examination, 2022 (CBE)	17.11.2022 to 18.11.2022	4,98,884	1,83,954
24	Combined Graduate Level Examination, 2022 (Tier-I)	01.12.2022 to 13.12.2022	33,55,194	16,16,687
25	Junior Hindi Translator, Junior Translator and Senior Hindi Translator Examination, 2022 (Paper-II)	11.12.2022	3,224	2,921
26	Scientific Assistant in IMD Examination, 2022	14.12.2022 to 16.12.2022	2,41,276	1,01,160
27	Combined Graduate Level Examination, 2021 (Skill Test)	04.01.2023 to 05.01.2023	22,203	14,329
28	Combined Higher Secondary Level Examination, 2021 (Skill Test)	06.01.2023	35,021	25,831

## STAFF SELECTION COMMISSION

29	Constable (GD) in CAPFs, NIA, SSF and Rifleman (GD) in Assam Rifles Examination, 2022	10.01.2023 to 14.02.2023	53,59,277	35,71,413
30	Junior Engineer (Civil, Mechanical, Electrical and Quality Surveying & Contracts) Examination, 2022 (Paper II)	26.02.2023	20,117	17,406
31	Combined Graduate Level Examination, 2022 (Tier II)	02.03.2023 to 07.03.2023	3,60,112	3,17,599
32	Combined Higher Secondary Level Examination, 2022 (Tier I)	09.03.2023 to 21.03.2023	31,97,965	13,75,586
	<b>TOTAL</b>		<b>2,82,28,973</b>	<b>1,36,32,011</b>

4.4 During the year 2022-23, final results of 14 (fourteen) examinations were declared. The details are given in Tables 4.2 to 4.15 below:-

### A. FINAL RESULTS DECLARED DURING THE PERIOD 01.04.2022 TO 31.03.2023 (Region/Category- wise details)

Table – 4.2

#### 1. Combined Graduate Level Examination, 2019 Date of declaration of result – 08.04.2022

Region / Category	UR	EWS	SC	ST	OBC	Total	ESM*	PwD*
<b>CR</b>	415	279	157	28	545	<b>1424</b>	48	82
<b>ER</b>	287	41	177	34	191	<b>730</b>	41	33
<b>KKR</b>	119	9	21	9	99	<b>257</b>	42	4
<b>MPR</b>	90	31	30	6	60	<b>217</b>	2	8
<b>NER</b>	25	3	10	34	13	<b>85</b>	2	1
<b>NR</b>	1417	469	510	409	1009	<b>3814</b>	70	69
<b>NWR</b>	130	26	35	12	30	<b>233</b>	4	9
<b>SR</b>	171	53	98	60	208	<b>590</b>	24	18
<b>WR</b>	124	25	75	25	101	<b>350</b>	18	19
<b>Total</b>	<b>2778</b>	<b>936</b>	<b>1113</b>	<b>617</b>	<b>2256</b>	<b>7700</b>	<b>251</b>	<b>243</b>

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Table – 4.3

### 2. **Combined Higher Secondary (10+2) Level Examination, 2019**

**Date of declaration of result – 10.05.2022**

Region/ Category	UR	EWS	SC	ST	OBC	Total	ESM*	PwD*
CR	280	251	178	22	492	1223	99	78
ER	183	38	58	19	145	443	54	24
KKR	92	3	12	1	85	193	48	6
MPR	62	33	28	6	81	210	18	14
NER	5	0	1	2	3	11	0	0
NR	811	300	335	252	577	2275	82	68
NWR	44	8	6	5	17	80	14	6
SR	32	13	19	6	47	117	35	10
WR	39	14	31	8	40	132	22	9
<b>Total</b>	<b>1548</b>	<b>660</b>	<b>668</b>	<b>321</b>	<b>1487</b>	<b>4684</b>	<b>372</b>	<b>215</b>

Table – 4.4

### 3. **Junior Engineer (Civil, Mechanical, Electrical and Quantity Surveying & Contracts Examination, 2020**

**Date of declaration of result – 20.05.2022**

Region/ Category	UR	EWS	SC	ST	OBC	Total	ESM*	PwD*
CR	57	37	56	1	109	260	0	7
ER	17	5	5	2	32	61	0	2
KKR	5	3	2	3	10	23	0	2
MPR	22	12	8	4	22	68	0	1
NER	1	0	1	0	1	3	0	0
NR	52	26	28	59	56	221	0	3
NWR	4	1	3	1	3	12	0	0
SR	15	14	14	8	77	128	0	7
WR	4	2	9	1	8	24	0	2
<b>Total</b>	<b>177</b>	<b>100</b>	<b>126</b>	<b>79</b>	<b>318</b>	<b>800</b>	<b>0</b>	<b>24</b>

## **STAFF SELECTION COMMISSION**

Table – 4.5

### **4. Stenographer Grade 'C' and 'D' Examination, 2019**

**Date of declaration of result – 25.05.2022**

Region/ Category	UR	EWS	SC	ST	OBC	Total	ESM*	PwD*
CR	49	28	10	1	44	132	3	0
ER	22	0	1	1	9	33	0	1
KKR	3	0	0	0	3	6	0	0
MPR	19	4	0	0	8	31	0	0
NER	1	0	0	2	1	4	0	0
NR	125	23	33	30	54	265	3	0
NWR	3	4	1	0	2	10	0	0
SR	2	0	1	3	2	8	0	0
WR	1	0	6	0	3	10	0	0
<b>Total</b>	<b>225</b>	<b>59</b>	<b>52</b>	<b>37</b>	<b>126</b>	<b>499</b>	<b>6</b>	<b>1</b>

Table – 4.6

### **5. Sub-Inspector in Delhi Police and CAPFs Examination, 2020**

**Date of declaration of result – 15.07.2022**

Region/ Category	UR	EWS	SC	ST	OBC	Total	ESM	PwD
CR	70	48	36	3	90	247	29	9
ER	14	8	13	3	22	60	5	0
KKR	10	0	2	1	15	28	9	1
MPR	20	7	15	1	23	66	3	2
NER	0	0	3	21	1	25	1	0
NR	335	115	127	86	321	984	75	39
NWR	39	6	14	3	12	74	8	1
SR	6	1	10	3	19	39	10	1
WR	15	3	12	0	8	38	8	0
<b>Total</b>	<b>509</b>	<b>188</b>	<b>232</b>	<b>121</b>	<b>511</b>	<b>1561</b>	<b>148</b>	<b>53</b>



## **STAFF SELECTION COMMISSION**

Table – 4.7

### **6. Multi Tasking (Non-Technical) Staff Examination, 2020**

**Date of declaration of result – 15.10.2022**

Region/ Category	UR	EWS	SC	ST	OBC	Total	ESM*	PwD*
CR	298	211	92	45	837	1483	85	102
ER	277	37	87	18	221	640	49	14
KKR	73	2	2	2	76	155	45	1
MPR	54	21	14	3	72	164	6	4
NER	6	2	2	5	2	17	2	0
NR	326	147	129	208	367	1177	48	89
NWR	18	2	4	3	4	31	3	7
SR	28	6	17	10	92	153	29	5
WR	27	4	13	3	20	67	26	2
<b>Total</b>	<b>1107</b>	<b>432</b>	<b>360</b>	<b>297</b>	<b>1691</b>	<b>3887</b>	<b>293</b>	<b>224</b>

Table – 4.8

### **7. Stenographer Grade 'C' and 'D' Examination, 2020**

**Date of declaration of result – 17.10.2022**

Region/ Category	UR	EWS	SC	ST	OBC	Total	ESM*	PwD*
CR	73	28	15	2	81	199	2	1
ER	22	2	4	5	10	43	0	1
KKR	1	0	1	0	2	4	0	0
MPR	24	1	4	1	26	56	0	0
NER	0	0	0	2	0	2	0	0
NR	179	41	91	45	78	434	5	0
NWR	3	2	3	0	1	9	0	0
SR	4	2	2	0	2	10	0	0
WR	3	0	3	0	1	7	0	0
<b>Total</b>	<b>309</b>	<b>76</b>	<b>123</b>	<b>55</b>	<b>201</b>	<b>764</b>	<b>7</b>	<b>2</b>

## **STAFF SELECTION COMMISSION**

Table – 4.9

### **8. Combined Graduate Level Examination, 2020**

**Date of declaration of result – 31.10.2022**

Region/ Category	UR	EWS	SC	ST	OBC	Total	ESM*	PwD*
CR	414	298	144	17	716	1589	83	72
ER	261	44	161	17	218	701	35	26
KKR	78	6	15	3	64	166	21	3
MPR	90	44	34	8	78	254	6	15
NER	11	4	9	14	11	49	1	1
NR	1245	510	544	431	852	3582	109	96
NWR	69	19	26	5	18	137	14	7
SR	129	34	54	22	158	397	22	14
WR	75	19	64	10	65	233	21	8
<b>Total</b>	<b>2372</b>	<b>978</b>	<b>1051</b>	<b>527</b>	<b>2180</b>	<b>7108</b>	<b>312</b>	<b>242</b>

Table – 4.10

### **9. Constable (GD) in CAPFs, NIA, SSF and Rifleman in Assam Rifles Examination, 2021:** **Date of declaration of result – 07.11.2022**

Region/ Category	UR	EWS	SC	ST	OBC	Total	ESM*	PwD*
CR	957	822	1024	101	2938	5842	411	0
ER	821	351	947	690	1447	4256	89	0
KKR	330	54	199	69	620	1272	13	0
MPR	212	135	252	386	571	1556	89	0
NER	353	139	181	993	615	2281	2	0
NR	443	382	480	199	1077	2581	179	0
NWR	347	144	309	95	393	1288	39	0
SR	163	136	485	169	1727	2680	56	0
WR	452	278	303	276	1115	2424	54	0
<b>Total</b>	<b>4078</b>	<b>2441</b>	<b>4180</b>	<b>2978</b>	<b>10503</b>	<b>24180</b>	<b>932</b>	<b>0</b>

**STAFF SELECTION COMMISSION**

Table – 4. 11

**10. Combined Higher Secondary (10+2) Level Examination, 2020**

**Date of declaration of result – 07.12.2022**

Region/ Category	UR	EWS	SC	ST	OBC	Total	ESM*	PwD*
CR	377	327	206	29	571	1510	99	78
ER	208	43	101	22	158	532	54	24
KKR	62	2	8	1	58	131	48	6
MPR	79	43	39	4	80	245	18	14
NER	6	3	4	8	3	24	0	0
NR	591	344	329	232	455	1951	82	68
NWR	60	6	20	7	14	107	14	6
SR	37	16	36	18	87	194	35	10
WR	32	3	37	6	19	97	22	9
<b>Total</b>	<b>1452</b>	<b>787</b>	<b>780</b>	<b>327</b>	<b>1445</b>	<b>4791</b>	<b>372</b>	<b>215</b>

Table – 4.12

**11. Junior Hindi Translator, Junior Translator and Senior Hindi Translator Examination, 2022:**

**Date of declaration of result – 08.02.2023**

Region/ Category	UR	EWS	SC	ST	OBC	Total	ESM*	PwD*
CR	22	31	6	1	36	96	9	6
ER	10	4	17	8	28	67	0	4
KKR	6	1	1	0	4	12	1	1
MPR	4	1	1	1	3	10	1	1
NER	0	1	0	1	1	3	1	0
NR	67	18	38	13	64	200	13	7
NWR	7	2	0	0	4	13	2	0
SR	2	0	4	1	6	13	3	1
WR	11	1	1	0	14	27	7	2
<b>Total</b>	<b>129</b>	<b>59</b>	<b>68</b>	<b>25</b>	<b>160</b>	<b>441</b>	<b>37</b>	<b>22</b>

## **STAFF SELECTION COMMISSION**

Table – 4.13

### **12. Scientific Assistant in India Meteorological Department Examination, 2022**

**Date of declaration of result – 17.02.2023**

Region/ Category	UR	EWS	SC	ST	OBC	Total	ESM*	PwD*
CR	36	71	26	3	110	246	0	16
ER	45	33	24	7	35	144	0	1
KKR	10	1	2	0	13	26	0	1
MPR	8	10	5	4	13	40	0	1
NER	3	0	3	2	3	11	0	0
NR	61	84	66	40	121	372	0	11
NWR	7	13	4	1	9	34	1	3
SR	6	12	6	7	31	62	0	2
WR	13	10	11	5	21	60	0	5
<b>Total</b>	<b>189</b>	<b>234</b>	<b>147</b>	<b>69</b>	<b>356</b>	<b>995</b>	<b>1</b>	<b>40</b>

Table – 4.14

### **13. Combined Graduate Level Examination 2021:**

**Date of declaration of result – 17.03.2023**

Region/ Category	UR	EWS	SC	ST	OBC	Total	ESM*	PwD*
CR	434	364	185	15	647	1645	128	85
ER	265	60	175	32	230	762	38	31
KKR	84	8	24	7	85	208	23	7
MPR	92	71	53	10	101	327	6	9
NER	11	2	6	46	10	75	3	0
NR	1022	554	578	514	876	3544	114	97
NWR	95	22	33	11	33	194	21	7
SR	125	45	95	42	183	490	27	17
WR	103	31	67	16	79	296	29	13
<b>Total</b>	<b>2231</b>	<b>1157</b>	<b>1216</b>	<b>693</b>	<b>2244</b>	<b>7541</b>	<b>389</b>	<b>266</b>

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Table – 4.15

### **14. Multi Tasking (Non-Technical) Staff, and Havaladar (CBIC & CBN) Examination, 2021**

**Date of declaration of result – 24.03.2023**

Region/ Category	UR	EWS	SC	ST	OBC	Total	ESM*	PwD*
CR	406	575	231	59	1497	2768	171	108
ER	477	112	284	38	465	1376	90	44
KKR	126	3	8	2	103	242	77	1
MPR	76	67	44	3	150	340	15	13
NER	7	3	1	7	7	25	2	0
NR	489	303	302	407	668	2169	87	133
NWR	48	12	14	1	11	86	18	9
SR	48	16	48	29	174	315	61	9
WR	46	16	52	12	47	173	29	10
<b>Total</b>	<b>1723</b>	<b>1107</b>	<b>984</b>	<b>558</b>	<b>3122</b>	<b>7494</b>	<b>550</b>	<b>327</b>

\* Ex-servicemen (ESM) and PwD included in their respective categories viz. UR, EWS, SC, ST and OBC.

**Note:** UR category candidates also include SC/ ST/ OBC candidates who qualified at Unreserved category standard.

### **B. ANNUAL TYPING TEST**

4.5 The Commission conducts Annual Departmental Typewriting Skill Test on computers for Assistants / Lower Division Clerks (except direct recruit Lower Division Clerks), etc. working in Ministries / Departments, Attached and Subordinate Offices of the Government of India for the purpose of grant of increment and confirmation in respective grades.

### **C. ANNUAL STENOGRAPHY TEST**

4.6 The Commission also conducts the Annual Departmental Stenography Skill Test on computers for Stenographer Grade 'D' Departmental candidates.

**CHAPTER – V**

**RECRUITMENT TO SELECTION POSTS**

- 5.1 The Commission is also mandated to make recruitment to Selection Posts for various Group ‘B’ (Non-Gazetted) and Group ‘C’ (Non-Technical) posts in different Ministries/Departments and Attached and Subordinate Offices of the Government of India. Selection Posts are isolated posts, in various Ministries/Departments, which are not covered under any All India Open Competitive Examinations conducted by the Commission, as the number of vacancies is generally small and the Essential Qualifications for such post(s) vary from Matriculation to Post Graduation, in accordance with the specific requirements of the post(s) concerned.
- 5.2 Recruitment to Selection Posts involves the following stages:
- (i) Receipt of Requisitions from the User Ministries / Departments by the Regional / Sub Regional Office(s) concerned directly under the Single Window System.
  - (ii) Detailed Advertisement for recruitment to the Selection Posts is published on the website of the Commission and all its Regional / Sub-Regional Offices in Hindi and English. An indicative notice is published in the Employment News as well as in one Regional Language Newspaper of each State / UT by the Regional / Sub-Regional Offices.
  - (iii) Applications are received online for Written Examination in Computer Based Mode (CBM).
  - (iv) After conduct of the Computer Based Examination (CBE), Tentative Answer Key is uploaded within two weeks of CBE for challenges from candidates. The result is processed after considering the challenges received from the candidates.
  - (v) After the conduct of the examination, the qualified candidates are required to submit printout of their filled Application Forms along with the requisite documents to the Regional / Sub-Regional Offices concerned at the stage of scrutiny.
  - (vi) Scrutiny of documents of the candidates, who have qualified for the next stage, is done by the Regional / Sub- Regional Offices concerned followed by the Skill Test like Typing Test / Data Entry Test / Computer Proficiency Test, etc. wherever prescribed in the Essential Qualifications.
  - (vii) Verification of Documents (DV) of the qualified candidates is done by the Regional/ Sub-Regional Offices concerned for each category of post(s).
  - (viii) In case, during the stage of scrutiny of documents / final Document Verification, the Commission observes that the vacancy(ies) for a particular category of post(s) is / are not getting filled up completely, an additional number of candidates who have qualified in the Computer Based Examination, are called only for one more time, at the discretion of Commission, for filling up the vacancies not getting filled up, in the ratio of 1:20 for vacancies upto 5 and 1:10 for vacancies more than 5.

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- (ix) After approval of the Commission, declaration and uploading of the final Select List for each category of posts(s) separately on the website of the Regional / Sub-Regional Offices concerned is done.
- (x) Candidates are nominated according to their rank and category vis-a-vis number of vacancies advertised for the posts. Nomination of selected candidates to the User Ministries / Departments is done by the Regional / Sub Regional Offices concerned.
- (xi) The Commission maintains a Reserve List for Selection Posts, subject to the availability of eligible candidates. The Reserve List is operated by its Regional / Sub-Regional Offices concerned, in cases where the nominated candidates from the Select List do not join the User Ministry / Department resulting in the cancellation of their candidature. The Reserve List is operated within its validity period.
- (xii) Scores / marks of only the selected candidates are disclosed / made available on the website of the concerned Regional Offices at the time of declaration of final result for the particular category of posts. Marks of all other candidates who appeared in the Computer Based Examination for any category of posts are made available on the website of the Commission after declaration of entire result of all categories of posts.

5.3 During the year 2022-23, a total of 1276 candidates were recommended by the Commission against various categories of Selection Posts. Details in this regard are given in table 5.1 and 5.2 below:

Table – 5.1

### **GROUP ‘B’ SELECTION POSTS**

Sl. No.	Name of Region	Vacancies as per Notice	No. of candidates recommended		
			Male	Female	Total
1	CR	116	102	14	116
2	ER	396	216	71	287
3	KKR	121	15	5	20
4	MPR	35	6	4	10
5	NR	108	78	30	108
6	NER	18	11	4	15
7	NWR	387	190	22	212
8	SR	21	5	1	6
9	WR	29	17	8	25
	<b>Total</b>	<b>1231</b>	<b>640</b>	<b>159</b>	<b>799</b>

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**STAFF SELECTION COMMISSION**

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Table – 5.2

**GROUP ‘C’ SELECTION POSTS**

S. No.	Name of Region	Vacancies as per Notice	No. of candidates recommended		
			Male	Female	Total
1	CR	65	15	50	65
2	ER	686	148	36	184
3	KKR	299	1	5	6
4	MPR	14	4	7	11
5	NR	28	25	3	28
6	NER	10	9	1	10
7	NWR	556	59	40	99
8	SR	142	2	24	26
9	WR	52	22	26	48
	Total	1852	285	192	477

Category-wise details are given in Appendices F & F-I



CHAPTER-VI

EXAMINATION CENTRES

- 6.1 With the rapid increase in the number of candidates applying for various examinations of the Commission, the number of examination centres (cities) has been increasing over the years. In July, 1976 when the Commission started functioning, there were only 09 examination centres. Since then, the number of examination centres has increased substantially. From the year 2016, with the transition from the conventional mode of examination i.e. Optical Marks Reader (OMR) Mode to the Computer Based Mode (CBM) of examination, the availability of examination venues with computer nodes has become an essential requirement. This has necessitated shifting of the examination venues from Government schools to well equipped computer labs and technical / professional institutes.
- 6.2 The Commission conducts its examinations at selected centres throughout the length and breadth of the country. The selection of these examination centres is guided by specific technical requirements and other considerations, which *inter-alia* include :-
- i) Availability of computer nodes, internet facilities and uninterrupted power supply conforming to the standards set by the Commission.
  - ii) Accessibility to the examination centres for candidates coming from the rural, remote and hilly areas.
  - iii) Assurance by the State Government(s) for provision of security and maintenance of law and order at the examination venues.
  - iv) Provision of basic amenities like drinking water and sanitation, availability of holding areas at the examination venues to enable the candidates to deposit their belongings, etc.
  - v) Accessibility of the examination venues from the Central Business District of the city concerned.
  - vi) Suitability of the examination venues for women and PwD candidates to ensure minimum dislocation and inconvenience to such candidates.
  - vii) Venues located in congested / commercial areas are generally avoided.
  - viii) Previous track record of the examination venues is also given due weightage while selecting them for examinations.
- 6.3 In some cases, due to the non-availability of adequate number of computer nodes at the preferred venues / centres of examinations, candidates are shifted to other locations. On certain occasions, to maintain the integrity of the examination, candidates are also allocated to the centres other than the choices exercised by them.
- 6.4 During the period under report, the Commission conducted its largest Examination, i.e. Constable (GD) in CAPFs, NIA, SSF and Rifleman (GD) in Assam Rifles Examination, 2022 for 53,59,277 candidates at 231 venues located in 130 examination centres (i.e. cities) across the country.

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- 6.5 The Region and Sub Region-wise number of centres and venues of examinations [based on Constable (GD) in CAPFs, NIA, SSF and Rifleman (GD) in Assam Rifles Examination, 2022] in Computer Based Mode of examination are given at Tables 6.1 to 6.9 below:

Table-6.1

### **1. CENTRAL REGION**

<b>S.No.</b>	<b>Examination Centre</b>	<b>No. of Venues</b>
1	Agra	6
2	Aligarh	1
3	Arrah	1
4	Bareilly	2
5	Bhagalpur	1
6	Gorakhpur	3
7	Jhansi	2
8	Kanpur	7
9	Lucknow	13
10	Meerut	3
11	Moradabad	1
12	Muzaffarnagar	2
13	Muzaffarpur	4
14	Patna	10
15	Prayagraj	8
16	Purnea	1
17	Varanasi	12
	<b>TOTAL</b>	<b>77</b>

Table-6.2

### **2. EASTERN REGION**

<b>S.No.</b>	<b>Examination Centre</b>	<b>No. of Venues</b>
1	Balasore	1
2	Berhampur-Ganjam	2
3	Bhubaneswar	2
4	Cuttack	1
5	Dhenkanal	1
6	Gangtok	1
7	Jamshedpur	1
8	Kolkata	1
9	Port Blair	1
10	Ranchi	2
11	Siliguri	2
	<b>TOTAL</b>	<b>15</b>

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**STAFF SELECTION COMMISSION**

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Table-6.3

**3. KARNATAKA & KERALA REGION**

<b>S.No.</b>	<b>Examination Centre</b>	<b>No. of Venues</b>
1	Belagavi (Belgaum)	1
2	Bengaluru	1
3	Ernakulam	1
4	Hubballi (Hubli)	1
5	Kalaburagi (Gulbarga)	1
6	Kollam	1
7	Kottayam	1
8	Kozhikode	1
9	Mangaluru (Mangalore)	1
10	Mysuru (Mysore)	1
11	Shivamogga (Shimoga)	1
12	Thiruvananthapuram	1
13	Thrissur	1
14	Udupi	1
	<b>TOTAL</b>	<b>14</b>

Table-6.4

**4. MADHYA PRADESH REGION**

<b>S.No.</b>	<b>Examination Centre</b>	<b>No. of Venues</b>
1	Bhilai Nagar	1
2	Bhopal	3
3	Bilaspur	1
4	Gwalior	1
5	Indore	4
6	Jabalpur	1
7	Raipur	1
8	Sagar	1
9	Satna	2
10	Ujjain	1
	<b>TOTAL</b>	<b>16</b>

Table-6.5

**5. NORTH-EASTERN REGION**

<b>S.No.</b>	<b>Examination Centre</b>	<b>No. of Venues</b>
1	Agartala	2
2	Aizawl	1

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3	Churachandpur	1
4	Dibrugarh	1
5	Dimapur	1
6	Guwahati	6
7	Imphal	1
8	Jorhat	2
9	Kohima	1
10	Lakhimpur	1
11	Naharlagun	1
12	Shillong	1
13	Silchar	1
14	Tezpur	1
15	Ukhrul	1
	<b>TOTAL</b>	<b>22</b>

Table-6.6

#### **6. NORTHERN REGION**

<b>S.No.</b>	<b>Examination Centre</b>	<b>No. of Venues</b>
1	Ajmer	1
2	Bikaner	1
3	Dehradun	3
4	Haldwani	3
5	Jaipur	7
6	Jodhpur	1
7	Kota	2
8	New Delhi	1
9	Noida	2
10	Roorkee	4
11	Sikar	4
12	Udaipur	1
	<b>TOTAL</b>	<b>30</b>

Table-6.7

#### **7. NORTH-WESTERN REGION**

<b>S.No.</b>	<b>Examination Centre</b>	<b>No. of Venues</b>
1	Ambala	1
2	Amritsar	1
3	Bathinda	1
4	Budgam	1
5	Chandigarh	1
6	Hamirpur	1
7	Jalandhar	2
8	Jammu	1

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9	Leh	1
10	Mohali	1
11	Patiala	1
12	Samba	1
13	Shimla	1
14	Srinagar	1
	<b>TOTAL</b>	<b>15</b>

Table-6.8

**8. SOUTHERN REGION**

S.No.	Examination Centre	No. of Venues
1	Chennai	1
2	Chirala	1
3	Coimbatore	1
4	Guntur	1
5	Hyderabad	1
6	Kakinada	1
7	Karimnagar	1
8	Kurnool	1
9	Madurai	1
10	Nellore	1
11	Rajahmundry	1
12	Salem	1
13	Tiruchirappalli	1
14	Tirunelveli	1
15	Tirupathi	1
16	Vellore	1
17	Vijayawada	1
18	Visakhapatnam	1
19	Vizianagaram	1
20	Warangal	2
	<b>TOTAL</b>	<b>21</b>

Table-6.9

**9. WESTERN REGION**

S.No.	Examination Centre	No. of Venues
1	Ahmedabad	1
2	Amravati	2
3	Anand	1
4	Aurangabad	1
5	Gandhinagar	1
6	Jalgaon	1
7	Kolhapur	1
8	Mehsana	1

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9	Mumbai	1
10	Nagpur	2
11	Nanded	1
12	Nashik	1
13	Panaji	1
14	Pune	2
15	Rajkot	2
16	Surat	1
17	Vadodara	1
	<b>TOTAL</b>	<b>21</b>

## STAFF SELECTION COMMISSION

### CHAPTER VII

#### GENDER WISE PERFORMANCE OF CANDIDATES

- 7.1 During the year 2022-23, a total of 81,25,418 female candidates, 2,09,55,287 male candidates and 117 transgender candidates submitted applications for various examinations of the Commission, as may be seen at Table-7.1 given below:

Table-7.1

**NUMBER OF CANDIDATES, GENDER WISE, WHO SUBMITTED APPLICATIONS FOR VARIOUS EXAMINATIONS DURING THE PERIOD FROM 01.04.2022 to 31.03.2023**

S. No.	Exam	Completed Applications	Female	Male	Transgender
1	Multi Tasking (Non-Technical) Staff, and Havaladar (CBIC and NCB) Examination, 2021	32,20,446	8,79,072	23,41,352	22
2	Selection Posts/ Phase-X/2022 Examination	12,16,777	4,53,943	7,62,831	3
3	Head Constable (Ministerial) in Delhi Police Examination, 2022	22,97,224	5,66,425	17,30,799	0
4	Selection Posts/ Ladakh /2022 Examination	2,46,804	94,971	1,51,819	14
5	Constable (Driver)-Male in Delhi Police Examination, 2022	1,97,542	0	1,97,542	0
6	Head Constable {Assistant Wireless Operator (AWO)/Tele-Printer Operator (TPO)} in Delhi Police Examination, 2022	5,61,359	99,736	4,61,623	0
7	Junior Hindi Translator, Junior Translator and Senior Hindi Translator Examination, 2022	9,965	5,083	4,882	0
8	Sub-Inspector in Delhi Police and CAPFs Examination, 2022	7,49,577	1,65,552	5,84,025	0
9	Junior Engineer (Civil, Mechanical, Electrical and Quantity Surveying & Contracts) Examination, 2022	6,42,628	1,07,289	5,35,338	1

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10	Stenographer Grade 'C' and 'D' Examination, 2022	5,26,866	1,83,647	3,43,218	1
11	Combined Graduate Level Examination, 2022	34,83,411	11,53,109	23,30,288	14
12	Scientific Assistant in India Meteorological Department Examination, 2022	2,54,808	93,059	1,61,747	2
13	Constable (GD) in Central Armed Police Forces (CAPFs), SSF, Rifleman (GD) in Assam Rifles and Sepoy in Narcotics Control Bureau Examination, 2022	54,39,040	12,08,092	42,30,948	0
14	Combined Higher Secondary (10+2) Level Examination, 2022	32,80,868	11,40,625	21,40,225	18
15	Multi Tasking (Non-Technical) Staff, and Havaladar (CBIC and NCB) Examination, 2022	55,21,917	15,11,191	40,10,690	36
16	Selection Posts/ Phase-XI/2023 Examination	14,07,701	4,55,142	9,52,554	5
17	Selection Posts/ Phase-XI (Ladakh)/2023 Examination	23,889	8,482	15,406	1
	<b>Total</b>	<b>2,90,80,822</b>	<b>81,25,418</b>	<b>2,09,55,287</b>	<b>117</b>

- 7.2 Special efforts are made by the Commission to ensure greater participation of women candidates in the examinations conducted by it. In consonance with the extant policy of the Government, the Commission does not charge any examination fee from women candidates. The Commission also makes concerted efforts to ensure that women candidates are allotted examination venues of their choice, proximate to their place(s) of residence.
- 7.3 As may be observed from the statistics given above, during the year 2022-23, out of a total of 2,90,80,822 applications, 81,25,418 applications were received from women candidates. Women candidates therefore accounted for 27.94 % of the total candidates during the year 2022-23.
- 7.4 The percentage of applications of women candidates was the highest in the Junior Hindi Translator, Junior Translator and Senior Hindi Translator Examination, 2022, wherein women candidates accounted for 51.00% of the total candidates. This was followed by the



## **STAFF SELECTION COMMISSION**

Selection Posts/ Ladakh/2022 Examination in which the women candidates constituted 38.48% of the total candidates. The lowest number of applications of women candidates was recorded in the Junior Engineer (Civil, Mechanical, Electrical and Quantity Surveying & Contract Examination, 2022, which was only 16.69%.

- 7.5 The share of women candidates in the final results which were declared during the year, is given in the Table-7.2 below:

Table-7.2

### **SHARE OF WOMEN CANDIDATES IN THE FINAL RESULTS DECLARED DURING THE PERIOD 01.04.2022 TO 31.03.2023**

Sl. No.	Name of Examination	Total		
		No. of Candidates finally selected		
		Total	Women	Percentage
1	Combined Graduate Level Examination, 2019	7700	934	12.13
2	Combined Higher Secondary (10+2) Level Examination, 2019	4684	583	12.45
3	Junior Engineer (Civil, Mechanical, Electrical and Quantity Surveying & Contract Examination, 2020	800	47	5.88
4	Stenographer Grade 'C' and 'D' Examination, 2019	499	121	24.25
5	Sub-Inspector in Delhi Police and CAPFs Examination, 2020	1561	131	8.39
6	Multi Tasking (Non-Technical) Staff Examination, 2020	3887	348	8.95
7	Stenographer Grade 'C' and 'D' Examination, 2020	764	212	27.75
8	Combined Graduate Level Examination, 2020	7108	1021	14.36
9	Constable (GD) in CAPFs, NIA, SSF and Rifleman in Assam Rifles Examination, 2021	24180	2695	11.15
10	Combined Higher Secondary (10+2) Level Examination, 2020	4791	695	14.51
11	Junior Hindi Translator, Junior Translator and Senior Hindi Translator Examination, 2022	441	180	40.82

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12	Scientific Assistant in India Meteorological Department Examination, 2022	995	107	10.75
13	Combined Graduate Level Examination 2021	7541	1110	14.72
14	Multi Tasking (Non-Technical) Staff, and Havaladar (CBIC & CBN) Examination, 2021	7494	674	8.99
<b>Total</b>		<b>72445</b>	<b>8858</b>	<b>12.23</b>

- 7.6 It may be observed that in the Junior Hindi Translator, Junior Translator and Senior Hindi Translator Examination, 2022, the share of women candidates was the highest at 40.82%.
- 7.7 As per the direction of the Government of India (Department of Personnel and Training) conveyed vide Office Memorandum No. 39028/02/2016- Estt(B) dated 20<sup>th</sup> April, 2020, the Commission has carried out the necessary modification in the application forms to include 'Transgender' as a separate category of gender for its examinations, so as to comply with the provisions of The Transgender Persons (Protection of Rights) Act, 2019. During 2022-23, 117 Transgender candidates applied for various examinations of the Commission.

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**CHAPTER VIII****OTHER IMPORTANT ACTIVITIES OF THE COMMISSION****A. SKILL TESTS**

- 8.1 From 01.04.2010 onwards, the Commission has adopted the modality of conducting various types of Skill Tests on computers viz. Typing Tests / Stenography Test / Computer Proficiency Test (CPT) / Data Entry Speed Test (DEST). During the year 2022-23, a total of 81,637 eligible candidates appeared in various Skill Tests in different examinations conducted by the Commission. Table-8.1 given below depicts the Region wise break-up of candidates who appeared in Skill Test in Stenographer Grade 'C' and 'D' Examination 2020, CHSL Examination, 2020 & 2021 and CGL Examination, 2020 & 2021 :-

Table-8.1

REGION	Number of candidates appeared in Skill Tests in various Examination during 2022-23						Total
	Steno. Grade 'C' & 'D' Exam, 2020 (Steno 'C')	Steno. Grade 'C' & 'D' Exam, 2020 (Steno 'D')	CHSL Exam, 2020	CGL Exam, 2020	CGL Exam, 2021	CHSL Exam, 2021	
CR	552	1941	6421	3011	3503	7801	23229
ER	148	529	2262	1238	1480	2881	8538
KKR	28	135	726	305	451	616	2261
MPR	146	452	1007	443	474	991	3513
NER	12	56	131	72	119	161	551
NR	1135	3598	7046	5860	6467	10683	34789
NWR	25	103	365	269	385	686	1833
SR	45	257	1126	731	941	1488	4588
WR	39	150	589	373	508	676	2335
TOTAL	2130	7221	19673	12302	14328	25983	81637

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8.2 A total of 51,107 candidates have qualified in various Skill Tests in different examinations conducted by the Commission. The details thereof are mentioned in Table-8.2 below :-

Table-8.2

REGION	Number of candidates qualified in Skill Tests in various Examination during 2022-23						Total
	Steno. Grade 'C' & 'D' Exam, 2020 (Steno 'C')	Steno. Grade 'C' & 'D' Exam, 2020 (Steno 'D')	CHSL Exam, 2020	CGL Exam, 2020	CGL Exam, 2021	CHSL Exam, 2021	
<b>CR</b>	61	533	3663	2540	2723	4324	<b>13844</b>
<b>ER</b>	3	101	1183	1063	1214	1616	<b>5180</b>
<b>KKR</b>	0	12	328	278	396	311	<b>1325</b>
<b>MPR</b>	27	150	578	396	411	656	<b>2218</b>
<b>NER</b>	0	4	62	68	101	84	<b>319</b>
<b>NR</b>	128	1104	4398	5184	5508	6477	<b>22799</b>
<b>NWR</b>	6	22	224	214	292	386	<b>1144</b>
<b>SR</b>	0	36	589	638	804	769	<b>2836</b>
<b>WR</b>	2	20	295	313	417	395	<b>1442</b>
<b>TOTAL</b>	<b>227</b>	<b>1982</b>	<b>11320</b>	<b>10694</b>	<b>11866</b>	<b>15018</b>	<b>51107</b>

### **B. PHYSICAL AND MEDICAL TESTS**

8.3 Physical Standards Test (PST), Physical Endurance Test (PET) and Detailed Medical Examination (DME) are mandatory stages in the process of recruitment for posts in the Central Armed Police Forces, Delhi Police and CBIC/CBN. In case a candidate is declared as 'Unfit' in the DME, there is a provision for the candidates to make an appeal for Review Medical Examination (RME). Actual conduct of PST / PET and DME / RME is done by the Central Armed Police Forces, Delhi Police and CBIC/CBN as applicable. Table-8.3 given below depicts the Region / Sub-Region-wise break-up of candidates who qualified for appearing in PST/ PET and DME / RME in various examinations conducted by the Commission:

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**Table-8.3**

<b>Region</b>	<b>Constable (GD) Exam, 2021 (for DME/RME)</b>	<b>Constable (Driver) Male in Delhi Police Exam, 2022 (for PE &amp; MT)</b>	<b>Head Constable (AWO/TPO) in Delhi Police Exam, 2022 (for PE &amp; MT)</b>	<b>Sub-Inspector in Delhi Police and CAPFs Exam, 2020 (for PET/PST)</b>	<b>MTS(NT) and Havaladar (CBIC &amp; CBN) Exam, 2021 (for PET/PST only for the post of Havaladar)</b>	<b>Total</b>
CR	18635	4248	4200	18552	9174	<b>54809</b>
ER	12275	176	461	3725	4331	<b>20968</b>
KKR	2935	340	176	1297	842	<b>5590</b>
MPR	4866	1107	1004	4268	1172	<b>12417</b>
NER	6128	29	26	956	120	<b>7259</b>
NR	8001	19170	9472	31957	6607	<b>75207</b>
NWR	3948	1088	376	2250	283	<b>7945</b>
SR	5156	226	185	3290	1324	<b>10181</b>
WR	7321	645	254	2072	717	<b>11009</b>
<b>TOTAL</b>	<b>69,265</b>	<b>27,029</b>	<b>16,154</b>	<b>68,367</b>	<b>24,570</b>	<b>2,05,385</b>

### C. DOCUMENT VERIFICATION

- 8.4 Before the declaration of the final result, Document Verification of qualified candidates is carried out by the Regional/Sub-Regional Offices in order to verify the genuineness of the candidature of the candidates, so as to ascertain whether the candidates meet the eligibility criteria / educational qualifications as notified in the Notice of the Examination and also to check impersonation. During document verification, a candidate has to produce passport size photographs, original certificates of matriculation and other Educational Qualifications and Ex-Serviceman / Caste / EWS / PwD certificate (if any relaxation is taken / applicable), to ensure that the candidate actually belongs to the categories as claimed in the application form. The candidate is also required to produce an experience certificate wherever specifically mandated.
- 8.5 The system of biometric registration introduced for effective screening of candidates appearing for Computer Based Examinations enables the Commission to capture fingerprints and photographs of the candidates immediately before the start of the examination. The Commission also captures fingerprints of candidates at the time of Document Verification. The fingerprints so captured enable the Commission to detect cases of impersonation, if any. The fingerprints database can be shared by the Commission with the User Departments, on request, to facilitate the authentication of candidates at the time of their appointment.
- 8.6 Photographs of the candidates captured at various stages of the examination are verified with the photograph uploaded in the application form and the candidate appearing for Document Verification.

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- 8.7 After recording the thumb impression and signatures of the candidates, the Document Verification Sheet is filled online. Dossiers of candidates are created by the Commission before the Document Verification and the verified copies of the requisite certificates are placed in the respective Dossiers of the candidates.
- 8.8 Participation of qualified candidates in the Document Verification is mandatory. Those candidates who fail to attend the Document Verification are not considered for any post at the time of final selection. In case of final selection, these Documents (Dossiers) are forwarded to the Indenting Ministries / Departments / Offices alongwith the nominations of the successful candidates.
- 8.9 Beginning with 2022 series of examinations, the document verification of candidates is being done by the User/Indenting Ministries/Departments/Offices.

**CHAPTER-IX**

**PROGRESSIVE USE OF HINDI IN OFFICIAL WORK**

- 9.1 The Commission makes a concerted effort to implement the provisions of the Official Language Act, 1963 and Official Language Rules, 1976 in letter and spirit.

**A. ARRANGEMENTS AND MACHINERY FOR IMPLEMENTATION**

- 9.2 The Commission has a full-fledged Hindi Section under the charge of a Deputy Director (Official Language) assisted by an Assistant Director (Official Language) and supporting staff. Apart from the implementation of the Official Language Policy and Annual Programme of the Department of Official Language (Rajbhasha Vibhag), the Section is also engaged in the work of translation of official records / correspondence. It further monitors the implementation of the Official Language Policy in the Headquarters as well as in its Regional / Sub-Regional Offices.

**B. OFFICIAL LANGUAGE IMPLEMENTATION COMMITTEE**

- 9.3 Meetings of the Official Language Implementation Committee are held on a quarterly basis under the Chairmanship of Chairman, SSC, to review the implementation of the Official Language Act and the relevant rules made thereunder. The decisions taken in these meetings are communicated to all concerned and follow up action is taken accordingly.

**C. CORRESPONDENCE IN HINDI**

- 9.4 The Commission has made sincere efforts to ensure the progressive use of Hindi in its day-to-day working. The Commission has also made concerted efforts to increase the number of correspondence in Hindi with the Central Government Offices located in the A, B and C Regions and with the candidates. As a result of these efforts, the percentage of original correspondence in Hindi has recorded a significant improvement. Documents mentioned under Section 3(3) of the Official Language Act, such as Resolutions, Notifications, Notices, Press Releases, Rules & Regulations, etc. are prepared and issued bilingually. All Notices of Examinations are also issued bilingually in Hindi and English. The websites of the Commission as well as its Regional and Sub-Regional Offices are also kept bilingual.

**D. TRAINING IN HINDI**

- 9.5 During the year 2022-23, out of 143 Officers and Staff in the Commission Headquarters, all 143 have proficiency / working knowledge of Hindi. Further, at present 2 PPS, 1 PS and 4 Stenographer Grade 'C' and 4 Stenographer Grade 'D' are posted in the Commission Headquarters and all are trained in Hindi Stenography.

**E. HINDI FORTNIGHT (PAKHWARA)**

## **STAFF SELECTION COMMISSION**

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- 9.6 In order to create awareness about Hindi and to provide a conducive environment for its progressive use amongst Officers and Staff members, the Commission (HQ) organized the 'Hindi Pakhwara' from 14<sup>th</sup> September to 28<sup>th</sup> September 2022. During the fortnight, 06 different competitions viz. Typing Test, Hindi Story Writing, Noting and Drafting, Hindi Dictation, Hindi Essay Writing and Debate Competitions were organized. A total of 68 officials participated in these competitions from amongst which 31 participants received cash awards and certificates for securing first, second, third and consolation prizes. Chairman of the Commission distributed the awards to the winners in the concluding session of the programme.

### **F. REGIONAL OFFICES' HINDI PAKHWARA**

- 9.7 It is noteworthy that Hindi Divas and Hindi Pakhwara were organized by the Regional / Sub-Regional Offices of the Commission during the month of September 2022. During this period various Hindi competitions were organized and prizes were awarded to the winners. Out of 231 participants, 148 won the prizes.

### **G. Workshop / Incentive Schemes**

- 9.8 The Commission also awarded the Official Language Shield for the year 2021-22 for 'A' 'B' & 'C' Regions to Regional Office, Madhya Pradesh Region, Raipur; Regional Office, Western Region, Mumbai and Regional Office, North Eastern Region, Guwahati, respectively.
- 9.9 For training the officials of the Commission, Hindi Workshops were organised on 01<sup>st</sup> September 2022 and 18<sup>th</sup> January, 2023 on the subject "Filling of Quarterly Report Proforma for Progressive use of Hindi" and "Hindi noting and drafting" respectively.
- 9.10 Officers and Staff members of the Commission having working knowledge of Hindi are encouraged to participate in the Cash Award Scheme for original Hindi noting / drafting in their official work. Nine cash awards were given to the Officers / Staff members under the Scheme for original work in Hindi during the year 2021-22.
- 9.11 In recognition of the outstanding performance in Hindi, Establishment-II Section of the Commission was awarded the 'Rajbhasha Running Shield' for the year 2021-22.
- 9.12 During the year 2022-23 the Commission also published 2 editions of its half yearly E- magazine 'Naya Jharoka'.

### **H. OFFICIAL LANGUAGE INSPECTIONS**

- 9.13 To ensure proper compliance of the Official Language Policy and Programme, two Regional Offices i.e. Karnataka Kerala Region (Bangalore) and Madhya Pradesh Region (Raipur) and three Sections of the Commission (HQ) i.e. P&P1 Section, Confidential-II Section and R&A Section were inspected during the year 2022-23. Appropriate guidelines were also issued to concerned Offices / Sections to overcome the shortcomings found during the inspection.



**APPENDICES**

**TEXT OF THE RESOLUTIONS CONSTITUTING THE  
STAFF SELECTION COMMISSION AND AMENDMENTS**

**No. 46/1(S)/74-Estt.(B)  
Government of India/Bharat Sarkar  
Cabinet Secretariat/Mantrimandal Sachivalaya  
Department of Personnel & Admn. Reforms  
(Karmik Aur Prashasnik Sudhar Vibhag)**

New Delhi – 110001, Dated 4 Nov. 1975.

**RESOLUTION**

On a careful consideration of the recommendations of the Administrative Reforms Commission in its Report on Personnel Administration, the Government of India have decided to set up a 'Subordinate Services Commission'.

**2. CONSTITUTION OF THE SUBORDINATE SERVICES COMMISSION.**

The Commission will be an attached office of the Department of Personnel and Administrative Reforms (Cabinet Secretariat) and will comprise of a Chairman, a Member and a Secretary-cum-Controller of Examinations to be appointed on such terms and conditions as may be prescribed by the Govt. from time to time. The Commission will be provided such supporting staff as may be considered necessary by Government.

**3. FUNCTIONS**

The Subordinate Services Commission will make recruitment to non-technical Class III posts in the Departments of the Govt. of India and in the subordinate offices except those posts for which recruitment is made by the Railway Service Commissions, Staff in the offices of the Comptroller and Auditor General and the Accountants General and industrial establishments. The Commission will among other things conduct examinations whenever required for recruitment to the posts within their purview and for ensuring that as far as possible the actual recruitment is made on a zonal basis so as to enable candidates from different regions to be absorbed in the vacancies arising within the respective regions, the examinations would be held as far as possible on different centres and successful candidates posted, to the extent possible to their home States/Regions.

The Commission will, in particular

- (1) Conduct the Clerks Grade competitive examinations for recruitment of Lower Division Clerks in respect of the following :-
  - (i) Indian Foreign Service (B) Grade – IV;
  - (ii) Railway Board Secretariat Clerical Service – Grade II
  - (iii) Central Secretariat Clerical Service – Lower Division Grade;
  - (iv) Armed Forces Headquarter Clerical Service – Lower Division Grade;
  - (v) Posts of Lower Division Clerks in the Department of Parliamentary Affairs, Delhi;
  - (vi) Posts of Lower Division Clerks in the Directorate General, Research Designs and Standards Organisation, Lucknow.

## **STAFF SELECTION COMMISSION**

- (vii) Posts of Lower Division Clerks in other Departments and Attached Offices of the Government of India not participating in the I.F.S. (B)/Railway Board Secretariat Clerical Service/Central Secretariat Clerical Service/Armed Forces Headquarter Clerical Service.
- (2) hold competitive examination for recruitment to Grade III of the Central Secretariat Stenographers Service.
- (3) hold Departmental Examination For :
  - (i) Promotion from Class IV to Class III of the Central Secretariat Clerks Grade;
  - (ii) Promotion from LDCs Grade to UDCs Grade of the C.S.C.S. for the Ministries/Departments of the Government of India;
  - (iii) Promotion from Grade III to Grade II of the Central Secretariat Stenographers Service.
- (4) Conduct Quarterly and monthly Typewriting Test in English and Hindi.
- (5) Prepare schemes for recruitment to Class III non-technical posts in the Subordinates Offices of the Government of India in consultation with the Departments concerned.
- (6) Conduct examinations for recruitment to non-technical Class III posts in the subordinate services in the Ministries/Departments of the Govt. of India and their Attached and Subordinate Offices as may be specified by the Govt. from time to time.

The term 'Subordinate Services' will include all Class III posts sanctioned in the Ministries/Departments, their Attached and Subordinate Offices in the Govt. of India, recruitment to which is to be made through the Subordinate Services Commission, but will not include posts recruitment to which is made by the Rly. Service Commission, the C.A.G. and the offices of the Accountant General.

However, in order to facilitate the smooth takeover of work relating to recruitment by the Subordinate Services Commission, in the first phase the Commission will take over the existing functions of the Examination Wing of the Institute of Secretariat Training and Management. In the second phase, the Commission will take over recruitment to Class III non-technical posts in subordinate offices and Departments located in Delhi, excluding posts recruitment to which is made by the Railway Service Commission, staff in the offices of the Comptroller & Auditor General and the Accountants General and industrial establishment, in consultation with the Ministries/Department concerned. In subsequent phases, the Commission will take over recruitment to Class III non-technical posts in the subordinate and other offices located outside Delhi, in consultation with the Ministries/Departments concerned, but excluding posts recruitment to which is made by the Railway Service Commissions, staff in the offices of the Comptroller & Auditor General and the Accountants General and industrial establishments.

#### **4. DUTIES AND RESPONSIBILITIES OF THE CHAIRMAN AND MEMBER :**

##### **CHAIRMAN :**

The Chairman, as administrative head of the S.S.C will be responsible for:

- (1) Ascertaining from the Departments the number of non-technical Class III posts for which recruitment is to be made from time to time.
- (2) Inviting applications by means of advertisement.
- (3) Scrutinising applications by means of advertisements.

## **STAFF SELECTION COMMISSION**

- (4) Selection of candidates either by competitive examinations or interviews of candidates.
- (5) Submission to the Department concerned the names of selected candidates.
- (6) Taking steps to ensure that in making recommendations the Departments will be able to discharge their obligations in respect of the recruitment of members of the Scheduled Castes and Scheduled Tribes.
- (7) Maintaining records of appointments made by the S.S.C.
- (8) Submitting an annual report of the activities of the S.S.C. to Department of Personnel and A.R.
- (9) Any other duty entrusted by the Department of Personnel and Administrative Reforms later on.

### **MEMBER:**

- (1) Assisting the Chairman in conducting examinations and interviews of candidates where necessary.
- (2) Any other duty to be assigned by the Chairman.

### **5. DELEGATION OF POWERS.**

The Chairman of the Subordinate Services Commission will exercise the Administrative and financial powers of the 'Head of Department' and Secretary that of 'Head of Office'.

### **6. LOCATION OF OFFICE**

The Headquarter of the Subordinate Services Commission will be at Delhi, Regional offices of the Commission may also be opened later at places like Bombay, Calcutta, Madras and Allahabad as and when the necessity for opening such offices arises.

7. The expenditure in the setting up of the Commission and working of the Commission will be met entirely by the Govt. of India. The Commission is, however, entitled to raise funds for purposes of conduct of the Examinations by levying fees for various examinations conducted by the Commission. The details regarding such fees will be fixed by the Commission in consultation with the Government of India.

Ordered that a copy of this Resolution be communicated to all State Governments, all Ministries of the Government of India, etc. and also that the resolution be published in the Gazette of India.

Sd/-

(P.S. Mahadevan)

Joint Secretary to the Govt. of India

No. 46/1(S)/74-Estt.(B)

Dated, 4 Nov. 75

Copy forwarded to :-

1. All Ministries/Departments of the Government of India.
2. All State Governments/Administrations in Union Territories.
3. Prime Minister's Secretariat, President's Secretariat, Vice President's Secretariat, Lok Sabha/Rajya Sabha Sectt., Supreme Court; U.P.S.C.; C.V.C., C& A.G., Commissioner for S.C. & S.T., Commissioner for Linguistic Minorities; All Zonal Councils; Election Commission.
4. All Attached/Subordinate Offices of Department of Personnel and A.T.

## **STAFF SELECTION COMMISSION**

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5. CS. I/CS.II/IES/ISS/AVD.I/AVD.II/AVD.III/AVD.IV/AISI/Ad. I Section of Department of Personnel and A.R. A.R. Wing.
6. Director (Examination Wing),  
I.S.T.C.

**Sd/-**  
**(R.C. Gupta)**  
**Under Secretary to the Govt. of India**

**NOTE:**

- i) Subordinate Service Commission was renamed as the Staff Selection Commission w.e.f. 26.9.1977.
- ii) Those in charge of Regional Offices were known initially as Controller of Examinations. They were subsequently re-designated as Regional Directors.
- iii) The original Resolution No. 46/1(S)/74-Estt.(B) dated 4.11.1975 has so far been amended six times.
  - (a) Resolution NO. 24012/42/78-Estt. (B) dated 17.3.79.
  - (b) Resolution No. 24012/31/85-Estt. (B) dated 7.9.89
  - (c) Resolution No. 39018/1/98-Estt (B) dt. 21.05.1999
  - (d) Resolution No. 24012/8-A/2003-Estt (B) dt. 13.11.2003
  - (e) Resolution No. 24012/8-A/2003-Estt (B) dt. 29.09.2005
  - (f) Resolution No.39018/01/1998-Estt.(B)-Vol.II dated 14.1.2011

## **STAFF SELECTION COMMISSION**

**No. 39036/37/76-Estt (B)**  
**Government of India/Bharat Sarkar**  
**Ministry of Home Affairs/Grih Mantralaya**  
**Department of Personnel & Administrative Reforms**  
**(Karmik Aur Prashasnik Sudhar Vibhag)**

New Delhi the 26<sup>th</sup> Sept. 1977

### **RESOLUTION**

In partial modification of the Resolution No 46/1(S)/74-Estt(B) dated the 4<sup>th</sup> November, 1975 of this department, it has been decided to change the name of Subordinate Services Commission to "Staff Selection Commission".

### **ORDER**

Ordered that a copy of this Resolution be communicated to all State Government / Ministries of Government of India and also that the resolution be published in the Gazette of India.

Sd/-

(K.D. Madan)

Joint Secretary to the Government of India

No. 39036/37/76-Estt(B)

New Delhi, the 26<sup>th</sup> Sept., 1977

Copy to

- 1 to 3 XXXXXXXX
4. All Attached/Subordinate offices of the Department of Personnel and Administrative Reforms
5. XXXXXXXX
6. Director Examination Work, ISTM,

Sd/-

(R. Raghavachari)  
Director

## **STAFF SELECTION COMMISSION**

**No.39018/1/98-Estt(B)**  
**GOVERNMENT OF INDIA**  
**MINISTRY OF PERSONNEL, PUBLIC GRIEVANCE AND PENSIONS**  
**DEPARTMENT OF PERSONNEL AND TRAINING**

New Delhi, the 21<sup>st</sup> May, 1999

### **OFFICE MEMORANDUM**

**Subject: Consultation with UPSC**

1. The Fifth Central Pay Commission in Chapter 17 of its Report has recommended a reduction in the workload of UPSC to enable the Commission to concentrate on more important issues and has given certain specific suggestions in this regard. Earlier, the Standing Parliamentary Committee on Home Affairs in their XX Report on the working of UPSC presented in 1994 has also asked the Government to identify more areas where consultation with UPSC can be dispensed with so as to reduce its workload. The Commission in the past has also impressed upon the Government to amend the relevant recruitment rules so that recruitment to Group 'B' non-gazetted posts can be handled by agencies other than UPSC.

2. In this background, the provisions of UPSC (Exemption from consultation) Regulations, 1958 and other relevant orders have been reviewed so as to identify areas where consultation with UPSC can be dispensed with. Based on such a review, it has been decided with the approval of the competent authority that:

- (a) UPSC need not be consulted while making direct recruitment to Group 'B' service or post which is in the scale of pay the maximum of which is below Rs. 10,500 the direct recruitment to these posts will however, be made through SSC.
- (b) Procedure of vetting by UPSC of the minutes of DPC making substantive appointment of confirmation to any Group 'A' and 'B' service or post of any person recruited directly through UPSC to such Group 'A' or Group 'B' service or post may be dispensed with.
- (c) While making promotion by selection-cum-seniority to any Group 'A' service or post, the maximum of the scale of pay of which is less than Rs. 16,500 of an officer holding any Group 'A' service or posts. UPSC need not be associated. However, consultation with UPSC is necessary while promoting Group 'B' Officer to lowest rank in Group 'A' posts.

3. To give immediate effect to the above decision, an umbrella Notification amending the relevant provisions of the recruitment rules has been issued. Copy of the said Notification is enclosed for information. Amendments to UPSC (Exemption from Consultation) Regulations, 1958 and Resolution dated the 4<sup>th</sup> November, 1975 laying down the functions of SSC are also being carried out simultaneously.

4. This issues with the concurrence of the Comptroller and Auditor General of India in respect of persons working in the Indian Audit and Accounts Department.

**Sd/-**  
**Director**

To All Ministries/Departments as per standard list.  
Comptroller and Auditor General of India.

## **STAFF SELECTION COMMISSION**

**(TO BE PUBLISHED IN THE GAZETTEE OF INDIA IN PART-1 SECTION-1)**

**No. 39018/1/98-Estt. (B).  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training**

**New Delhi, the 21st May, 1999**

### **RESOLUTION**

**No.39018/1/98-Estt. (B).**—The Government of India, in the Department of Personnel and Administrative Reforms vide its Resolution No. 46/l(S)/74-Estt. (B) dated the 4th November, 1975 constituted a Commission called the Subordinate Services Commission which has subsequently been re-designated as Staff Selection Commission effective from the 26th September, 1977 to make recruitment to various Class III (now Group ‘C’) (non-technical) posts in the various Ministries/ Departments of the Government of India and in Subordinate Offices. The functions of the Staff Selection Commission have enlarged from time to time and now it has been decided that the Staff Selection Commission will take over the recruitment to all Group ‘B’ Posts in the pay scale the maximum of which is less than Rs. 10,500 from the Union Public Service Commission. Accordingly and in view of the directions of the Supreme Court in Radhey Shyam Versus Union of India and Others., the constitution and the functions of the Staff Selection Commission shall with effect from 1st June, 1999, be as under :-

#### **1. Constitution of the Staff Selection Commission**

(i) In supersession of the Government of India in the erstwhile Department of Personnel and Administrative Reforms Resolution No.46/l(S)/74-Estt(B) dated the 4th November, 1975 and expect as respect things done or omitted to be done before such supersession the Central Government hereby established a Commission called the Staff Selection Commission which will be an attached office of the Department of Personnel and Training and will comprise of a Chairman, two Members and a Secretary-cum-Controller of Examinations to be appointed on such terms and conditions as may be prescribed by the Central Government from time to time.

(ii) The Commission will be provided such supporting staff as may be considered necessary by the Central Government.

#### **2. Functions**

(1) The Staff Selection Commission shall –

(a) make recruitment to (i) all Group ‘B’ Posts in the various Ministries /Departments of the Government of India and their attached and Subordinate Offices' which are in the pay scales the maximum of which is below Rs.10,500; and (ii) all non-technical Group ‘C’ posts in the various Ministries/Departments of the Government of India and their attached and Subordinate Offices, except those posts which are specifically exempt from the purview of the Staff Selection Commission.

(b) Conduct examinations and/or interviews, whenever required, for recruitment to the posts within its purview. The examinations would be held as far as possible at different centres and successful candidates posted, to the extent possible, to their home State/Region.



## **STAFF SELECTION COMMISSION**

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The Commission shall in particular:-

**(a) Hold Competitive Examinations for recruitment to**

- (i) the posts of Lower Division Clerks in the various Ministries /Departments, Attached and Subordinate Offices, of the Government of India including those participating in the Central Secretariat Clerical Service/ Indian Foreign Service (B)/Railway Board Secretariat Clerical Service and the Armed Forces Head Quarters Clerical Service;
- (ii) the posts of Grade 'C' and Grade 'D' Stenographers of the Central Secretariat Stenographers Service and equivalent Grades of Indian Foreign Service (B)/Railway Board Secretariat Stenographers Service/Armed Forces Head-Quarters Stenographers Service and to the posts of Stenographers in other Departments including Attached and Subordinate Offices of the Government of India not participating in the aforesaid Services.
- (iii) the posts of Assistants in the various Ministries/Departments including Attached and Subordinate Offices of the Government of India including those participating in the Central Secretariat Service/IFS(B)/Railway Board Secretariat Service/Armed Forces Head-Quarters Civil Service.
- (iv) the posts of Inspectors of Central Excise in different Collectorates of Central Excise, Inspectors of Income-Tax in different charges of the Commissioners of Income-Tax, Preventive Officers and Examiners in different Custom Houses, Assistant Enforcement Officers in Directorate of Enforcement, Grade II of Delhi Administration Subordinate Services.
- (v) the posts of Sub-Inspectors in Delhi Police, Central Bureau of Investigation and Central Police Organisations;
- (vi) the posts of Divisional Accountants, Auditors and Accountants under the Office of Comptroller and Auditor General of India and other Accounts Departments and Upper Divisional Clerks in Attached/Subordinate Offices of the Government of India.

**(b) Hold Departmental Examination for**

- (i) promotion from Group 'D' to Lower Divisional Clerk Grade of the Central Secretariat Clerical Service and equivalent grades in Indian Foreign Service (B)/Railway Board Secretariat Clerical Service/Armed Forces Head-Quarters Clerical Service.
- (ii) promotion from Lower Divisional Clerks to Upper Divisional Clerks Grade of the Central Secretariat Clerical Service and equivalent Indian Foreign Service (B)/Railway Board Secretariat Clerical Service/Armed Forces Head-Quarters Clerical Service.
- (iii) promotion from Stenographers Grade 'D' to Stenographer Grade 'C' of the Central Secretariat Stenographers Service and equivalent grades in Indian Foreign Service (B)/Railway Board Secretariat Stenographers Service/Armed Forces Head-Quarters Stenographers Service.

**(c) conduct periodical Typewriting Test in English and Hindi;**

## **STAFF SELECTION COMMISSION**

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- (d) prepare schemes for recruitment to all Group 'B' Posts which are in the pay scales the maximum of which is below Rs. 10500 and Group 'C' nontechnical posts in the Ministries/Departments of the Government of India including its attached and Subordinate Offices in consultation with the Departments concerned;
- (e) conduct examinations/selections for recruitment to all Group 'B' Posts which are in the pay scales the maximum of which is below Rs. 10500 and all Group 'C' non-technical posts in the Ministries/Departments of the Government of India and their attached and subordinate Offices as maybe specified by the Government from time to time;
- (f) perform such other functions as may be entrusted to it by the Central Government from time to time.

### **3. Powers, functions and responsibilities of the Chairman and Members**

#### **(a) Chairman –**

The Chairman, as administrative Head of the Staff Selection Commission shall be responsible for: -

- 1) ascertaining from the Departments the number of vacancies including those reserved for the Scheduled Castes, Scheduled Tribes, Other Backward Classes, etc. in Group 'B' posts which are in the pay scales the maximum of which is less than Rs. 10,500 and all Group 'C' non-technical posts, for which recruitment has to be made, selecting suitable candidates through competitive examinations/ interviews, recommending selected candidates for appointment against the reported vacancies and maintaining records of appointment made by it;
- 2) submitting an Annual Report of the activities of the Staff Selection Commission to the Department of the Personnel and Training.
- 3) performing such other duties as may be entrusted to him by the Department of Personnel and Training.

#### **(b) Members:**

The Members shall-

- 1) assist the Chairman in conducting examinations and interviews of candidates, wherever necessary.
- 2) perform such other duties as may be assigned to him by the Chairman.

**4. Delegation of Powers:-** In carrying out the functions of the Staff Selection Commission, the Chairman may exercise all administrative and financial powers of the 'Head of the Department' and Secretary that of 'Head of Office'.

**5. Location of Office:-** The Headquarter of the Staff Selection Commission shall be at Delhi. Regional or Sub-Regional Offices of the Commission which are operating at present is at Appendix-I. The Commission may, with the approval of the Department of Personnel and Training, open more

## **STAFF SELECTION COMMISSION**

Regional and Sub-Regional Offices of the Commission at such other places as may it may consider necessary.

6. The expenditure in the setting up of any Regional and Sub-Regional Offices of the Commission and working of the Commission will be met entirely by the Government of India. The Commission is, however, entitled to collect from the candidates fees for the various examinations /selections conducted by it. The details regarding such fees will be fixed by the Commission in consultation with the Government of India.

**SMT. BHAVANI THYAGARAJAN, Director**

### **ORDER**

Ordered that a copy of this Resolution be communicated to all State Governments, All Ministries/Departments of the Government of India etc. and also that the Resolution be published in the Gazette of India.

**Sd/-  
Director**

To,

The Manager,  
Government of India Press,  
Mayapuri, Ring Road,  
New Delhi.

No. 39018/1/98-Estt.(B)

New Delhi, the 21<sup>st</sup> May , 1999

#### **Copy forwarded to:**

1. All Ministries/Departments of the Government of India.
2. All State Governments/Union Territories.
3. Prime Minister's Office/President's Secretariat/Vice- President's Secretariat/Lok Sabha, Rajya Sabha Secretariats/Supreme Court/ CVC/ C&AG/ Commissioner for SC/ST/ Commissioner for Linguistic Minorities/All Zonal Councils/Election Commission/All Central Administrative Tribunals.
4. Secretary, UPSC, New Delhi.
5. Secretary, SSC, New Delhi.
6. All Attached/Subordinate offices and all sections of the Ministry of Personnel, Public Grievances & Pensions.

**STAFF SELECTION COMMISSION**

**(TO BE PUBLISHED IN THE GAZETTE OF INDIA IN PART-1 SECTION-1)**

**Government of India  
Ministry of Personnel, Public Grievances and Pension  
Department of Personnel and Training**

**New Delhi, 13<sup>th</sup> November, 2003**

**RESOLUTION**

No. 24012/8.A/2003-Estt.(B).. Government of India, in the department of Personnel and Administrative Reforms vide its Resolution No. 46/1(S)/74-Estt.(B) dated the 4<sup>th</sup> November, 1975 constituted a Commission called the Subordinate Services Commission which has subsequently been re-designated as Staff Selection Commission effective from the 26<sup>th</sup> September, 1977 to make recruitment to various Class III (now Group 'C') (non-technical) posts in the various Ministries/Departments of the Government of India and in Subordinate Offices. The functions of the Staff Selection Commission were enlarged from time to time and also keeping in view the direction of the Supreme Court in Radhey Shyam Vs Union of India and Others, the constitution and functions of the Staff Selection Commission were modified further vide resolution No. 39018/1/98-Estt.(B) dated 21.5.1999 w.e.f. 1<sup>st</sup> June, 1999.

2. It has now been decided to make the following additions to the Resolution No. 39018/1/98-Estt.(B) dated 21.5.1999 with immediate effect, namely :-

(a) In para 2(1) of the Resolution dated 21.5.99, the following shall be added after sub-para (b) namely:

“(c) make recruitment to the post of Section Officer (Commercial/Audit) and also all non-gazetted posts carrying the pay scale of Rs. 6500-10,500.”

**Sd/-  
Director**

**Foot Note:-**The Principal Resolution was published vide No. 39019/1/98-Estt.(B) in the Extraordinary Gazette Part 1 Section 1 dated 24<sup>th</sup> May, 1999.

To,

The Manager,  
Government of India Press,  
Mayapuri, New Delhi.

## **STAFF SELECTION COMMISSION**

**(TO BE PUBLISHED IN THE GAZETTE OF INDIA IN PART-1 SECTION-1)**

**Government of India**

**Ministry of Personnel, Public Grievances and Pension**

**Department of Personnel and Training**

**New Delhi the 29<sup>th</sup> September, 2005**

### **RESOLUTION**

No. 24012/8-A/2003-Estt. (B) Government of India, in the department of Personnel and Administrative Reforms vide its Resolution No. 46/1(S)/74-Estt.(B) dated the 4<sup>th</sup> November, 1975 constituted a Commission called the Subordinate Services Commission which has subsequently been re-designated as Staff Selection Commission effective from the 26<sup>th</sup> September, 1977 to make recruitment to various Class III (now Group 'C') (non-technical) posts in the various Ministries/Departments of the Government of India and in Subordinate Offices. The functions of the Staff Selection Commission were enlarged from time to time and also keeping in view the directions of the Supreme Court in Radhey Shyam Vs Union of India and others, the Constitution and functions of the Staff Selection Commission were modified further vide Resolution No. 39018/1/98-Estt.(B) dated 21.5.1999 w.e.f. 1<sup>st</sup> June, 1999.

2. It has now been decided to make the following amendments to the Resolution No. 39018/1/98- Estt.(B) dated 21.5.1999 with immediate effect, namely:-

(a) In para 2(1) of the Resolution dated 21.5.99 and further amended vide Resolution dated 13.11.2003, the existing entry after sub-para (b) shall be substituted by the following namely:-

“(c) Make direct recruitment to all non-gazetted posts carrying the pay scale of Rs. 6500-10,500.”

Sd/-

**(Smt. Shubha Thakur)**

Under Secretary to the Government of India

**Foot Note:-** The Principal Resolution was published vide No. 39018/1/98-Estt.(B) in the Extraordinary Gazette Part 1 Section 1 dated 24<sup>th</sup> May, 1999 and amended vide No. 24012/8-A/2003-Estt (B) dated 22.11.2003.

No. 24012/8-A/2003 Estt. (B) Dated 29 the September, 2005

To,

The Manager,  
Government of India Press,  
Mayapuri, Ring Road,  
New Delhi.

#### **Copy forwarded to:**

- a. All Ministries/Departments of the Government of India.
- b. Legislative Department, Shastri Bhavan, New Delhi.
- c. Legislative Department (OL Wing), Bhagawan Das Road, New Delhi
- d. The Secretary, Union Public Service Commission, Dholpur House, New Delhi.
- e. The Secretary, Staff Selection Commission, CGO Complex, New Delhi.
- f. All Sections/Officers of the Department of Personnel and Training, North Block, New Delhi.
- g. Website Room, NIC, Department of Personnel and Training, North Block, New Delhi.

## **STAFF SELECTION COMMISSION**

- h. Facilitation Centre, Department of Personnel and Training, North Block, New Delhi-20 spare copies. i. Guard file. J. 50 spare copies.

Sd/-

**(Smt. Shubha Thakur)**

Under Secretary to the Government of India

## **STAFF SELECTION COMMISSION**

**(TO BE PUBLISHED IN THE GAZETTE OF INDIA IN PART-1 SECTION-1)**

**Government of India**

**Ministry of Personnel, Public Grievances and Pensions**

**Department of Personnel and Training**

### **RESOLUTION**

**New Delhi, dated the 14 January, 2011**

No. 39018/01/1998-Estt. (B)-Vol.II – Government of India, in the Department of Personnel & Administrative Reforms vide its Resolution No.46/1(S)/74-Estt.(B) dated 4th November, 1975 constituted a Commission called the Subordinate Services Commission which has subsequently been re-designated as Staff Selection Commission with effect from 26<sup>th</sup> September, 1977 to make recruitment to various Class III (now Group 'C') non-technical posts in the various Ministries/Departments of the Government of India and its subordinate offices. The functions of the Commission were enlarged from time to time to include recruitment to Group 'B' (Non-Gazetted) posts upto the pay scale of Rs. 6500-10500/-. Consequent to revision of Pay Scales w.e.f. 1.1.2006 and reclassification of all civil posts under Government vide Order No. S.O. 946(E) dated 9th April, 2009, it has become necessary to redefine the functions and role of the Commission. Therefore, in supersession of Resolution No. 46/I(S)/74-Estt.(B) dated 4th November, 1975 and subsequent Resolutions on the subject, the constitution and functions of the Staff Selection Commission will be as under with immediate effect.

#### **1. Constitution of the Staff Selection Commission**

- (i) Except as respect things done or omitted to be done before such supersession, the Central Government hereby establish a Commission called Staff Selection Commission which will comprise of a Chairman and two Members. The Commission will be serviced by a Secretariat headed by a Secretary, who will also be the Controller of Examination with other supporting officers and staff as may be considered necessary by the Central Government from time to time.
- (ii) The Commission will be an attached office of the Department of Personnel and Training and will function subject to directions, advice and policies of the Government.

#### **2. Functions**

The Staff Selection Commission shall-

- A. (i) make Recruitment to Group 'B' (Non-Gazetted) posts and Group 'C' of (Non-Technical) posts under Government of India and their attached and subordinate offices, except those posts which are specifically exempt from the purview of Staff Selection Commission in Pay Band-2 and Pay Band-1 carrying Grade pay upto Rs. 4600/- through conduct of competitive examinations.
- (ii) Make recruitment to such posts under Government of India by selection through interviews, in Pay Band-2 and Pay Band-1 carrying Grade Pay upto Rs. 4600/- which may, at the discretion of the Commission, be preceded by a short listing or skill test.
- (iii) Conduct Limited Departmental Competitive Examinations of the Central Secretariat Clerical / Stenographers Services and such other Services as have been or may be entrusted to the Commission.

## **STAFF SELECTION COMMISSION**

- (iv) Conduct periodical Skill Tests in English/Hindi and such other skill tests as may be assigned by the Government from time to time.

B. Perform such other functions as may be entrusted to it by the Central Government from time to time.

### **3. Powers, functions and responsibilities of the Chairman and Members**

#### **(A) Chairman**

The Chairman, as administrative Head of the Staff Selection Commission, shall be responsible for causing:-

- (i) Determination of vacancies including those reserved for Scheduled Castes, Scheduled Tribes, Other Backward Classes, etc, in each category of posts for which the Commission is mandated to make recruitment, selecting suitable candidates through competitive examinations/Interviews, recommending selected candidates for appointment against reported vacancies and maintaining records of appointment made.
- (ii) Submitting an Annual Report of the activities of the Commission to the Department of Personnel and Training.
- (iii) Performing such other functions as may be assigned to him by the Department of Personnel and Training.

#### **(B) Members**

The Members shall

- (i) assist the Chairman in conduct of examinations and interviews of candidates wherever necessary
- (ii) perform such other duties as may be assigned to them by the Chairman.

### **4. Delegation of Powers**

In carrying out the functions of the Commission, the Chairman shall exercise all administrative and financial powers of the Head of Department and appoint one or more officers in the Commission as Head of Office.

### **5. Location of Office**

The Headquarter of the Staff Selection Commission shall be at Delhi with Regional and Sub-Regional offices of the Commission which are already operative. The Commission may, with the approval of Department of Personnel & Training open more Regional/Sub-regional offices of the Commission at such other places as it may consider necessary, with prior approval of the Central Government.

- 6. The expenditure in setting up any regional/sub-regional offices of the Commission and working of the Commission will be met entirely by Government of India. The Commission shall collect fee from the candidates for various examinations / selections, as may be fixed by the Commission in consultation with the Government of India.

Sd/-

**(Ms. Mamta Kundra)**

**Joint Secretary to the Government of India**



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**STAFF SELECTION COMMISSION**

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**ORDER**

Ordered that a copy of this Resolution be communicated to all State Governments, all Ministries/Departments of the Government of India, etc. and also that the Resolution be published in the Gazette of India.

Sd/-

**(Ms. Mamta Kundra)**

**Joint Secretary to the Government of India**

To

The Manager,  
Government of India Press,  
Mayapuri, Ring Road, New Delhi

**STAFF SELECTION COMMISSION**

**(TO BE PUBLISHED IN THE GAZETTE OF INDIA IN PART-1 SECTION-1)**

**Government of India**

**Ministry of Personnel, Public Grievance and Pensions  
(Department of Personnel and Training)**

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**New Delhi, the 24 July, 2012**

**RESOLUTION**

No. 24012/29/2011-Estt.(B) --- Government of India in the Department of Personnel & Administrative Reforms vide its Resolution No. 46/1(S)/74-Estt.(B) dated 4<sup>th</sup> November, 1975 constituted a Commission called the Subordinate Services Commission which has subsequently been re-designated as Staff Selection Commission effective from 26<sup>th</sup> September, 1977 to make recruitment to various Class III (now Group 'C') (non-technical) posts in the various Ministries/Departments of the Government of India and in Subordinate offices. The functions of the Staff Selection Commission was enlarged from time to time and, the Constitution and functions of the Staff Selection Commission were modified further vide Resolution No. 39018/01/1998-Estt.(B)-Vol.II dated 14.1.2011.

2. It has now been decided to make following amendments to the Resolution No.39018/1/98-Estt.(B)-Vol.II dated 14.1.2011 with immediate effect, namely –

(a) In para 2A.(i) of the Resolution dated 14.01.2011, the existing entry shall be substituted as:

“Para 2A .(i) --- make recruitment to Group ‘B’ (Non-gazetted) and Group ‘C’ (Non-technical) posts under Government of India and their attached and subordinate offices, except those posts which are specifically exempt from the purview of the Staff Selection Commission, in Pay Band-2 and Pay Band-1 carrying Grade pay upto Rs.4800/- through conduct of competitive examinations”.

(b) In para 2A.(ii) of the Resolution dated 14.01.2011, the existing entry shall be substituted as:

“Para 2A.(ii) --- make recruitment to such non-gazetted posts under Government of India by selection through interviews, in Pay Band-2 and Pay Band-I carrying grade pay upto Rs.4800/-, which may, at the discretion of the Commission, be preceded by a shortlisting or skill test”.

**Sd/-**

**(U.S. Chattopadhyay)**

**Under Secretary to the Government of India**

Note :- The Principal Resolution was published vide No.39018/01/98-Estt.(B) Vol. II in the Extra Ordinary Gazette of India Part I, Section 1 dated 17<sup>th</sup> January, 2011.

To

The Manager,  
Government of India Press,  
Mayapuri, Ring Road, New Delhi.

## **STAFF SELECTION COMMISSION**

(To be published in the Gazette of India, Extraordinary, Part I Section I)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel and Training)

### **RESOLUTION**

New Delhi, 17 February, 2016

No. 39018/01/2012-Estt (B) .....Government of India in the Department of Personnel & Administrative Reforms vide its Resolution No. 46/1(S)/74-Estt (B) dated 04<sup>th</sup> November, 1975 constituted a Commission called the Subordinate Services Commission which has subsequently been re-designated a Staff Selection Commission effective from the 26<sup>th</sup> September, 1977 to make recruitment to various Class III (now Group 'C') (non-technical) posts in the various Ministries / Departments of the Government of India and in Subordinate offices. The functions of the Staff Selection Commission was enlarged from time to time and, the Constitution and functions of the Staff Selection Commission were modified further vide Resolution No. 39018/01/1998-Estt (B), Vol.II dated 14.1.2011 and No. 24012/29/2011-Estt (B) dated 24.07.2012.

2. It has now been decided to make following amendments to the Resolution No. 39018/1/98-Estt (B) dated 14.01.2011 read with No. 24012/29/2011 – Estt (B) dated 24.07.2012 with immediate effect, namely :-

In Para 2A of the Resolution dated 14.01.2011, a new entry shall be inserted.

“Para 2A (V) “make direct recruitment to Group ‘B’ (Gazetted) in the pay Band 2, Rs. 9300-34800 and Grade Pay Rs 4800/- posts of Assistant Accounts Officer and Assistant Audit Officer in the Indian Audit and Accounts Department in the office of the Comptroller and Auditor General of India”.

**Sd/-**  
**(Dr. Devesh Chaturvedi)**  
**Joint Secretary to the Government of India**

Note :- The Principal Resolution was published vide No.39018/01/98-Estt.(B) in the Gazette of India, Extraordinary Part I, Section 1 dated 17<sup>th</sup> January, 2011.  
To

The Manager,  
Government of India Press,  
Mayapuri, New Delhi.

No. 39018/01/2012-Estt (B)

Dated : 17.02.2016

Copy forwarded to :-

1. All Ministries / Departments of the Government of India
2. All State Governments / UTs
3. Secretary, Union Public Service Commission, Dholpur House, New Delhi.
4. Chairman, Staff Selection Commission, CGO Complex, New Delhi.
5. Estt (RR) Desk, Department of Personnel and Training, New Delhi.
6. NIC, Department of Personnel and Training, North block, New Delhi – with request to upload this Government Resolution in the website of this Department under heading “Gazette Notification”.

## **STAFF SELECTION COMMISSION**

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7. Guard File.
8. 10 spare copies.

Sd/-  
(Mukesh Kumar)  
Under Secretary to the Government of India

## **STAFF SELECTION COMMISSION**

### **Appendix B**

Immediate

No. 39020/05/2017-Estt.(B)

Government of India

Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel and Training)

North Block, New Delhi

Dated the 27<sup>th</sup> January, 2021

To

The Chairman,  
Staff Selection Commission,  
Block No. 12, CGO Complex,  
Lodhi Road, New Delhi – 110003

**Sub: Nomination of candidates to the various posts in Autonomous / Statutory Bodies through SSC – reg.**

Madam,

I am directed to refer to the SSC's letter No. 4-16/2017-P&P-I dated 05.01.2021 on the above subject and to say that the proposal of SSC has been examined in this Department. The Competent Authority, in exercise of the power conferred in it vide Resolution dated 14.01.2011, has directed the SSC to undertake the responsibility of recruitment to Group B (non-Gazetted) and Group C posts in Constitutional / Statutory bodies, including the NHRC (Constituted under Protection of Human Rights Act, 1993), NCSC (Constituted under Article 338 of the Constitution), NCST (Constituted under Article 338A of the Constitution), National Commission for Minorities (Constituted under NCM Act, 1992) etc. for such similar / analogous posts for which the education qualification is same, and terms and conditions of service, classification of posts, pay structure etc are similar to the Central Government, provided recruitment to such posts can be made through any of the existing mandated examinations of SSC, without the SSC being required to conduct a separate examination.

2. As regards recruitment to autonomous bodies, they can utilize the list of candidates appearing in the final stage of each recruitment process to be displayed by the recruiting agencies on NCS Portal, in terms of DoP&T's OMs dated 21.06.2016, 19.07.2017 and 21.12.2020.

3. The Commission is requested to take note of the decision taken in the matter for compliance accordingly.

Yours faithfully,

(Rajbir Singh)  
Under Secretary to the Govt. of India  
Tel. No. 23093175

**STAFF SELECTION COMMISSION**

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No. 39020/05/2017-Estt.(B)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel and Training)

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North Block, New Delhi  
Dated the 8<sup>th</sup> July, 2021

To

The Chairman,  
Staff Selection Commission,  
Block No. 12, CGO Complex,  
Lodhi Road, New Delhi – 110003

**Subject:- Arrangement regarding Agency / Board for recruitment to Group ‘B’ (Non-Gazetted) and Group ‘C’ Posts (UT / Divisional cadre) in UT of Ladakh.**

Madam,

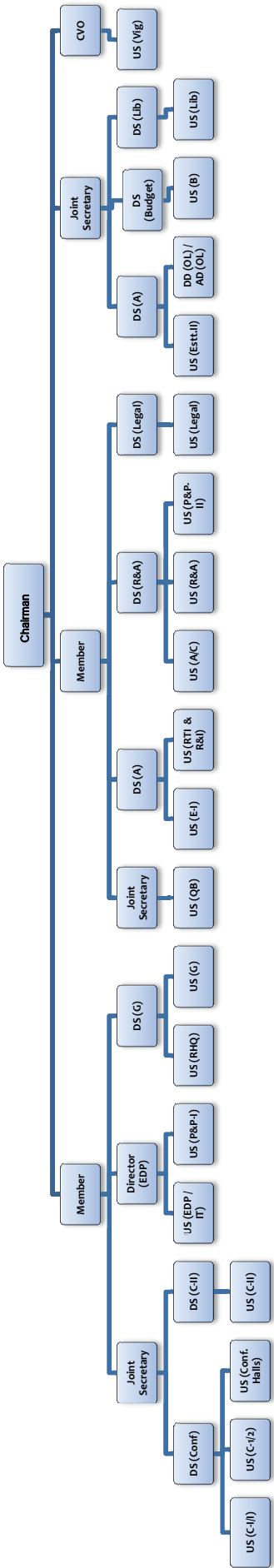
I am directed to refer to the SSC’s letter no. 4-16/2017-P&P-I dated 06.07.2021 on the above-mentioned subject and to say that in exercise of the powers vested in the Central Government under Para 2 (B) of the Resolution No. 39018/01/1998-Estt.(B) – Vol .II dated 14.01.2011, conducting of recruitment examination for the vacant Group ‘B’ (Non-Gazetted) and Group ‘C’ posts in UT of Ladakh is entrusted to the Staff Selection Commission (SSC). Insofar as the question of modalities / mechanism needed to be evolved is concerned, the same may be sorted out by the SSC with MHA/Ladakh UT.

3. This issues with the approval of the competent authority.

Yours faithfully,

(Rajbir Singh)  
Under Secretary to the Govt. of India  
Tel. No. 23093175

ORGANISATIONAL CHART OF STAFF SELECTION COMMISSION (HQ) AS ON 31.03.2023



**STAFF SELECTION COMMISSION**

**HEADQUARTERS OFFICE**

a)	CHAIRMAN	SHRI S. KISHORE
	MEMBER	SHRI RAJIV SRIVASTAVA
	MEMBER	SHRI ASHOK KUMAR
b)	<b><u>REGIONAL OFFICES</u></b>	<b><u>(REGIONAL DIRECTORS)</u></b>
	CENTRAL REGION	SHRI RAHUL KUMAR SACHAN
	EASTERN REGION	SMT. PRIYANKA BASU INGTY
	KERALA KARNATAKA REGION	SHRI S. N. GIRISH
	NORTHERN REGION	SHRI MANISH MUKHARJEE
	NORTH EASTERN REGION	SHRI BHAKTI PRASAD SONOWAL
	SOUTHERN REGION	SHRI K. NAGARAJA
	WESTERN REGION	DR. (SMT.) VANI ANAND SINGH
	<b><u>SUB-REGIONAL OFFICES</u></b>	
	MADHYA PRADESH REGION	SHRI PARIJAT DIWAN
	NORTH-WESTERN REGION	SHRI SURENDER KUMAR



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**STAFF SELECTION COMMISSION**

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**APPENDIX – C-II****LIST OF CHAIRMEN OF THE STAFF SELECTION COMMISSION  
(SINCE 01.07.1976 )**

Sl. No.	NAME	FROM	TO
1.	SHRI SAIYID HAMID	01.07.1976	16.06.1980
2.	SMT. INDERJIT KAUR	10.07.1980	10.07.1985
3.	SHRI S.C. MITTAL	23.07.1985	23.07.1990
4.	SHRI S.N. BAJPE	23.07.1990	12.07.1994
5.	SHRI B. SANKARAN	28.11.1994	09.11.1998
6.	SHRI K.M. LAL	11.01.1999	21.06.2002
7.	SHRI B.K. MISRA	24.06.2002	19.10.2004
8.	SHRI PRAKASH CHANDER*	20.12.2004	23.11.2005
9.	SHRI I.M.G. KHAN**	28.11.2005	12.01.2006
10.	SHRI BRAHM DUTT**	13.01.2006	30.10.2006
11.	DR. (SMT.) C T MISRA	30.10.2006	27.10.2008
12.	SMT. VIBHA PURI DAS**	29.10.2008	23.04.2009
13.	SHRI N.K. RAGHUPATHY	24.04.2009	02.03.2013
14.	SHRI A. BHATTACHARYYA	20.03.2013	02.12.2015
15.	SHRI ASHIM KHURANA	09.12.2015	30.09.2019
16.	SMT. SUJATA CHATURVEDI**	04.10.2019	23.10.2019
17.	SHRI BRAJ RAJ SHARMA	24.10.2019	01.05.2020
18.	SMT. SUJATA CHATURVEDI**	23.05.2020	30.06.2021
19.	SMT. DEEPTI UMASHANKAR**	01.07.2021	10.02.2022
20.	SHRI S. KISHORE	11.02.2022	Continuing

\* Acting Chairman

\*\* Additional Charge

**LIST OF MEMBERS OF THE STAFF SELECTION COMMISSION  
(Since 01.07.1976)**

Sl. No.	NAME	FROM	TO
1.	SHRI H.N. TRIVEDI	01.11.1976	31.12.1979
2.	SHRI AMAR SINGH	07.01.1980	19.12.1982
3.	SHRI B.R.R. IYENGER	08.03.1983	07.03.1988
4.	SHRI N.K. AGGARWAL	17.07.1986	16.07.1991
5.	SHRI S.N. BAJPE	11.01.1989	22.07.1990
6.	SHRI A. JAYARAMAN	10.10.1990	09.10.1995
7.	SHRI A.K. SINGHAL	01.12.1991	11.01.1993
8.	SHRI GURBACHAN SINGH	05.01.1996	04.01.2001
9.	SHRI S.S. ROY	16.03.1998	04.08.1998
10.	SHRI D.S. MUKHOPADHYAY	25.02.1999	15.11.2000
11.	SHRI R.K. TANDON	30.03.2001	24.01.2004
12.	SHRI PRAKASH CHANDER	16.08.2001	15.08.2006
13.	SMT PRATIBHA MOHAN	08.10.2004	07.10.2009
14.	SHRI V. KANNAN	05.05.2008	20.07.2011
15.	SHRI S.K. LOHANI	12.10.2009	11.10.2010
16.	DR. DEO DUTT SHARMA	25.01.2012	06.03.2014
17.	SHRI SANJAY VIKRAM SINGH	20.06.2011	19.06.2016
18.	SHRI C.P. JAIN	07.03.2014	15.12.2016
19.	SHRI MANOJ KUMAR PANDEY	15.07.2016	15.03.2019
20.	SHRI SANJAY VARMA	21.06.2018	17.06.2019
21.	SHRI RAJIV SRIVASTAVA	01.07.2019	Continuing
22.	SHRI ASHOK KUMAR	01.10.2020	Continuing

**Name / Pay Level of Various Posts**

<b>S. No.</b>	<b>Name of the Post</b>	<b>Pay Level (As per 7<sup>th</sup> CPC Report)</b>
1.	Chairman	Level-17/15
2.	Member	Level-14
3.	Secretary-cum-Controller of Examinations	Level-13
4.	Director	Level-13
5.	Deputy Secretary	Level-12
6.	Regional Director	Level-12
7.	Under Secretary / Deputy Director	Level-11
8.	Principal Private Secretary	Level-11
9.	Assistant Director (OL)	Level-10
10.	Accounts Officer	Level-8
11.	Programmer	Level-7
12.	Section Officer / Assistant Director	Level-8
13.	Private Secretary/Stenographer Grade A+B	Level-8
14.	Data Processing Assistant (Grade B)	Level-7
15.	Senior Translator Officer	Level-7
16.	Assistant Section Officer	Level-7
17.	Stenographer Grade 'C'	Level-7
18.	Accountant	Level-6
19.	Research Assistant Gr.I	Level-6
20.	Junior Translator Officer	Level-6
21.	Data Processing Assistant (Grade A)	Level-6
22.	DEO (Grade 'C') / Manager (Canteen)	Level-6
23.	Research Assistant Gr. II	Level-5
24.	Librarian Grade II	Level-5
25.	DEO (Grade 'B')	Level-5
26.	Caretaker	Level-5
27.	Sr. Secretariat Asstt./Steno Grade 'D'	Level-4
28.	DEO (Grade 'A') /Asstt. Manager-cum-	Level-4

**STAFF SELECTION COMMISSION**

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	Storekeeper	
29.	Halwai-cum-Cook	Level-3
30.	Junior Secretariat Asstt./Clerk (Canteen)	Level-2
31.	Staff Car Driver/Asstt. Halwai-cum-Cook	Level-2
32.	MTS	Level-1
33.	Canteen Attendant	Level-1

## STAFF SELECTION COMMISSION

### Sanctioned Strength of Staff Selection Commission as on 31.03.2023

#### Group - A

S. No	Name of the Post	HQ	NR	CR	WR	ER	NER	SR	MPR	KKR	NWR	TOTAL
1	Chairman	01	-	-	-	-	-	-	-	-	-	01
2.	Member	02	-	-	-	-	-	-	-	-	-	02
3	Secretary-cum-COE	01	-	-	-	-	-	-	-	-	-	01
4	Director	01	-	-	-	-	-	-	-	-	-	01
5	Deputy Secretary	04	-	-	-	-	-	-	01	-	01	06
6	Joint Director (ER)	01	-	-	-	-	-	-	-	-	-	01
7	Joint Director (R&A)	01	-	-	-	-	-	-	-	-	-	01
8	Finance & Budget officer	01	-	-	-	-	-	-	-	-	-	01
9	Regional Director	-	01	01	01	01	01	01	-	01	-	07
10	Deputy Director	-	-	04	02	03	03*	02	01	01	01	17
11	Deputy Director (R&A)	01	-	-	-	-	-	-	-	-	-	01
12	Deputy Director (OL)	01	-	-	-	-	-	-	-	-	-	01
13	Under Secretary	16*	03	-	-	-	-	-	-	-	-	19
14	Deputy Director (EDP)	02	-	-	-	-	-	-	-	-	-	02
15	Sr. Principal Private Secretary	01	-	-	-	-	-	-	-	-	-	01
16	Principal Private Secretary	03	-	-	-	-	-	-	-	-	-	03
17	Assistant Director (OL)	01	-	-	-	-	-	-	-	-	-	01
	<b>Total</b>	<b>37</b>	<b>04</b>	<b>05</b>	<b>03</b>	<b>04</b>	<b>04</b>	<b>03</b>	<b>02</b>	<b>02</b>	<b>02</b>	<b>66</b>

\* One vacant post of Under Secretary has been temporarily transferred from SSC (HQ) to SSC (NER).

#### Group 'B'

S. No	Name of the Post	HQ	NR	CR	WE	ER	NER	SR	MPR	KKR	NWR	TOTAL
18	Accounts Officer	-	01	01	01	01	01	-	-	-	-	05
19	Research Officer Gr.II	01	-	-	-	-	-	-	-	-	-	01
20	Section Officer/AD	29	09	08	06	08	04	04	03	04	03	78
21	Private Secretary	08	01	01	01	01	01	01	01	01	01	17

**STAFF SELECTION COMMISSION**

2 2	Programmer	01	-	-	-	-	-	-	-	-	-	<b>01</b>
2 3	DPA Grade 'B'*	04	-	-	-	-	-	-	-	-	-	<b>04</b>
2 4	Accountant	01	-	01	01	01	01	01	01	01	01	<b>09</b>
2 5	Assistant Section Officer	40	10	09	08	07	03	07	03	05	03	<b>95</b>
2 6	Stenographer Grade 'C'	09	-	-	01	-	01	01	01	01	01	<b>15</b>
2 7	Sr. Translation Officer	02	-	-	-	-	-	-	-	-	-	<b>02</b>
2 8	Jr. Translation Officer	01	01	01	01	01	01	01	-	01	-	<b>08</b>
2 9	Research Assistant Gr. I	02	-	-	-	-	-	-	-	-	-	<b>02</b>
3 0	Canteen Manager Gr. II	01	-	-	-	-	-	-	-	-	-	<b>01</b>
	<b>Total</b>	<b>99</b>	<b>22</b>	<b>21</b>	<b>19</b>	<b>19</b>	<b>12</b>	<b>15</b>	<b>09</b>	<b>13</b>	<b>09</b>	<b>238</b>

**Group 'C'**

S. No	Name of the Post	HQ	NR	CR	WR	ER	NER	SR	MPR	KKR	NWR	TOTAL
31	Research Assistant Gr. II	03	-	-	-	-	-	-	-	-	-	03
32	DPA Grade 'A'	11	03	-	-	-	-	-	-	-	-	14
33	Librarian Grade II	01	-	-	-	-	-	-	-	-	-	01
34	DEO(Grade 'C')	05	02	-	-	-	-	-	-	-	-	07
35	DEO(Grade 'B')	07	01	-	-	-	-	-	-	-	-	08
36	Caretaker	01	-	-	-	-	-	-	-	-	-	01
37	SSA	08	01	01	01	01	01	01	-	01	01	16
38	Steno Grade 'D'	09	01	02	01	02	01	01	01	01	01	20
39	DEO Grade 'A'	09	01	02	03	01	01	02	01	01	01	22
40	JSA	01	01	01	01	01	01	01	01	01	01	10
41	Staff Car Driver	03	01	01	01	01	01	01	-	01	-	10
42	MTS	40	09	09	09	11	05	12	05	07	05	112
43	Asstt Manager	01	-	-	-	-	-	-	-	-	-	01

**STAFF SELECTION COMMISSION**

	cum Store Keeper											
44	Coupon Clerk	02	-	-	-	-	-	-	-	-	-	02
45	Halwai cum Cook	02	-	-	-	-	-	-	-	-	-	02
46	Asstt-Halwai-cum-Cook	01	-	-	-	-	-	-	-	-	-	01
47	Canteen Attendant	08	-	-	-	-	-	-	-	-	-	08
	<b>Total</b>	<b>112</b>	<b>20</b>	<b>16</b>	<b>16</b>	<b>17</b>	<b>10</b>	<b>18</b>	<b>08</b>	<b>12</b>	<b>09</b>	<b>238</b>

**GROUP /CATEGORY-WISE SANCTIONED STRENGTH**

<b>Group</b>	<b>HQ</b>	<b>Regional and Sub-Regional Offices</b>	<b>Total</b>
Group 'A'	37	29	66
Group 'B'	99	139	238
Group 'C'	112	126	238
<b>TOTAL</b>	<b>248</b>	<b>294</b>	<b>542</b>

**REGIONAL AND SUB-REGIONAL OFFICES OF  
STAFF SELECTION COMMISSION**

<b>REGION / SUB-REGION</b>	<b>DATE OF ESTABLISHMENT</b>
Northern Region (New Delhi)	01.07.1976 (26.09.1979)*
Southern Region (Chennai)	14.11.1977
Eastern Region (Kolkata)	27.12.1977
Central Region (Prayagraj)	31.12.1977
Western Region (Mumbai)	10.01.1978
Madhya Pradesh Region (Raipur)	01.01.1980
North Eastern Region (Guwahati)	07.02.1981
Kerala Karnataka Region (Bengaluru)	01.03.1990
North Western Region (Chandigarh)	16.11.1996

\* Separate Regional Office carved out on 26.09.1979



# STAFF SELECTION COMMISSION

## APPENDIX - E (I)

### REGIONAL AND SUB-REGIONAL OFFICES AND THEIR OPERATIONAL JURISDICTION

Region	Regional Head-quarters	Address	States/ Territories Constituting the Region	Telephone No. of Regional / Sub-Regional Offices
<b>Regional Offices</b>				
Northern Region	Delhi	Staff Selection Commission, Northern Region, Block No. 12, CGO Complex Lodhi Road, New Delhi – 110003.	Rajasthan, Delhi and Uttarakhand	Helpline No. 011-24367526 011-24363343 011-24360944(Fax)
Central Region	Prayagraj	Staff Selection Commission (Central Region), Kendriya Sadan, 34-A, M.G. Marg, Civil Lines, Prayagraj-211001.	Bihar and Uttar Pradesh	Helpline No. 0532-2406000 9452424060 0532 -2970492(Fax)
Eastern Region	Kolkata	Staff Selection Commission, Eastern Region, Nizam Palace, Ist M.S.O. Building, (8th Floor), 234/4, A.J.C. Bose Road, Kolkata – 700020.	Odisha, West Bengal, Sikkim, Jharkhand and Union Territory of Andaman & Nicobar Islands	033-22902230 033-22904424(Fax) Helpline No. 9477461228 9477461229
North Eastern Region	Guwahati	Staff Selection Commission (NER), Housefed Complex, Last Gate-Basistha Road, P.O.Assam Sachivalaya, Dispur, Guwahati-781006	Arunachal Pradesh, Assam, Manipur, Mizoram, Meghalaya, Nagaland & Tripura	0361-2228929 0361-2224779(Fax) Helpline No. 9085015252 9531456804
Western Region	Mumbai	Staff Selection Commission (Western Region), 1 <sup>st</sup> Floor, South Wing, Prathistha Bhavan (Old C.G.O.Building) 101, M.K. Road, Mumbai – 400020	Goa, Gujarat, Maharashtra and Union Territory of Dadra & Nagar Haveli and Daman & Diu	022-22019118, 22018527, 22018521, 23646033, 22018866, 20821040 Helpline No. 9869730700 7738422705

## STAFF SELECTION COMMISSION

Southern Region	Chennai	Staff Selection Commission (SR), EVK Sampath Building, 2nd Floor, College Road, Chennai – 600006.	Andhra Pradesh , Telangana, Tamil Nadu and Union Territory of Puducherry	Helpline No. 044-28251139 9445195946
Kerala & Karnataka Region	Bengaluru	Staff Selection Commission (Karnataka-Kerala Region), Kendriya Sadan, E-Wing, Koramangala, Bengaluru – 560034.	Karnataka, Kerala and Union Territory of Lakshadweep	Helpline No. 080-25502520 09483862020
<b>Sub-Regional Offices</b>				
Madhya Pradesh Region	Raipur	Staff Selection Commission (MPR), 5 <sup>th</sup> Floor, Investment Building, Phase-II, LIC Complex, Padri, Raipur, Chhattisgarh - 492004	Madhya Pradesh and Chhattisgarh	0771-2282678 (Fax) 0771-2282507 0771-2960440
North Western Region	Chandigarh	Staff Selection Commission (North Western Region), Block No. 3, Ground Floor, Kendriya Sadan, Sector - 9, Chandigarh – 160017.	Himachal Pradesh, Haryana, Punjab and Union Territories of Jammu & Kashmir, Ladakh and Chandigarh	0172- 2749378 0172-2742144 (Fax) Helpline No. 0172-2744366

**STAFF SELECTION COMMISSION**

**APPENDIX-F**

**Recruitment to Group “B” Selection Posts from 01.04.2022 to 31.03.2023**

Name of Region	Vacancies as per Notice	Candidates recommended							
		UR	EWS	SC	ST	OBC	ESM*	PwD*	Total
CR	116	67	3	17	5	24	0	0	116
ER	396	156	21	29	11	70	0	8	287
KKR	121	14	2	0	1	3	0	1	20
MPR	35	4	1	3	0	2	0	0	10
NR	108	52	9	15	7	25	1	7	108
NER	18	9	0	0	1	5	0	0	15
NWR	387	85	20	37	17	53	12	11	212
SR	21	3	0	0	1	2	0	0	6
WR	29	16	2	2	2	3	0	0	25
<b>Total</b>	<b>1231</b>	<b>406</b>	<b>58</b>	<b>103</b>	<b>45</b>	<b>187</b>	<b>13</b>	<b>27</b>	<b>799</b>

\* Ex-servicemen (ESM) and PwD included in their respective categories viz. UR, EWS, SC, ST and OBC.

**APPENDIX – F-I**

**Recruitment to Group “C” Selection Posts from 01.04.2022 to 31.03.2023**

Name of Region	Vacancies as per Notice	Candidates recommended							
		UR	EWS	SC	ST	OBC	ESM*	PwD*	Total
CR	65	22	11	10	0	22	0	0	65
ER	686	99	17	25	6	37	6	6	184
KKR	299	5	0	0	1	0	0	0	6
MPR	14	3	2	4	2	0	0	0	11
NR	28	16	1	1	1	9	1	2	28
NER	10	8	0	0	1	1	0	0	10
NWR	556	44	7	10	6	32	3	0	99
SR	142	19	3	0	3	1	0	0	26
WR	52	26	3	4	1	14	0	0	48
<b>Total</b>	<b>1852</b>	<b>242</b>	<b>44</b>	<b>54</b>	<b>21</b>	<b>116</b>	<b>10</b>	<b>8</b>	<b>477</b>

\* Ex-servicemen (ESM) and PwD included in their respective categories viz. UR, EWS, SC, ST and OBC.

## **STAFF SELECTION COMMISSION**

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**Distribution of Appointment Letters to youth selected by SSC during Rojgar Mela**





**Celebration of Prize distribution on the occasion of Hindi Diwas**



**Oath ceremony during Vigilance Awareness week by Chairman, Members and Officers.**



## **STAFF SELECTION COMMISSION**

**Visit of the Committee formed by Arunachal Pradesh Government on 4<sup>th</sup> November, 2022**



## **STAFF SELECTION COMMISSION**

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**STAFF SELECTION COMMISSION**  
Department of Personnel & Training  
Ministry of Personnel, Public Grievances & Pensions  
Block No.12, Kendriya Karyalay Parisar, Lodhi Road, New Delhi