EVALUATION OF TYPE / DEPT SCRIPTS (ENGLISH / HINDI)

NATURE OF MISTAKES

A. **Full Mistakes**: The following errors are treated as full mistakes:

   -- For every omission of word/figure.
   -- For every substitution of a wrong word/figure.
   -- For every addition of a word/figure not found in the passage.

B. **Half Mistakes**: The following errors are treated as half mistakes:

   (i) **Spacing Errors**: Where no space is provided between two words, e.g. ‘I hope’ or undesired space is provided between the words or letters of a word e.g. hope I have, ‘I hxxave’.

   (ii) For every spelling error committed by way of repetition, or addition or transposition or omission or substitution of a letter/letters, e.g. the word ‘spelling’ typed as ‘seeplings’ etc.

   (iii) **Wrong Capitalisation**: Wrong use of capital letter for small letter and vice-versa. (This does not apply to Hindi typewriting scripts).

**NOTE-1**: Any corrections made by pen or pencil are ignored and no credit is given to such corrections.

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