## Staff Selection Commission RFP for identification of Service Providers to conduct Computer Based Examination Corrigendum/Addendum-1

## RFP for "Selection of Service Provider to Conduct Computer Based Examinations for the Staff Selection Commission (SSC)"

- 1. SSC published a Request for Proposal (RFP) on 17<sup>th</sup> Aug 2018.
- 2. SSC has addressed the queries received from the bidders. Details of responses are at Annex-1 and the changes made to certain clauses of the RFP are reflected in the corrigendum given below.
- 3. Bidders may refer to the Corrigendum along with the RFP.

S.No.	Section/ Page Number	Existing RFP Clause	Corrigendum				
1.	11	3.3.5 Readiness and Conduct of Examination - (b) venue - Bullet point no 2 (i) and (ii) For small exams (less than or equal to 10 lakh candidates), the venue shall be taken over 3 days in advance For large exams (more than 10 lakh candidates), the venue shall be taken over 5 days in advance	This clause should be read as "For Examinations, the venue shall be taken over <u>3 days</u> in advance				
2.	12	3.3.5 (b) Readiness and conduct of Examination 3/5 days prior to the examination, the venue shall be available for Mock Drill. Mock drill must be completed with 100% load.	This clause should be read as For Examinations, the venue shall be available for <b>MOCK-DRILL <u>2</u></b> <u>days in advance</u>				
3.	13	3.3.6 Submission of documents to SSC after Examination <u>Within one hour</u> of completion of the shift, one copy of "Candidate's examination responses" in encrypted format must be made available to SSC	The clause should be read as <u>Within two hours</u> of completion of the shift, one copy of "Candidate's examination responses" in encrypted format must be made available to SSC"				
4.	13	3.3.7 Question Set - Preparation of final scores - (a) Page 15 Service Provide will finalise the answer keys within 5 days of the receipt of the challenges and provide the same to SSC	To be read as "Service Provider will finalize the answer keys <u>within 7 days</u> of the receipt of the challenges and provide the same to SSC"				
5.	22	4.2.1 Software Application Requirements - Point no 10 <u>Within one hour</u> of completion of the shift, one copy of "Candidate's examination responses" in encrypted format must be made available to SSC.	The clause should be read as " <u>Within two hours</u> of completion of the shift, one copy of "Candidate's examination responses" in encrypted format must be made available to SSC"				
6.	27	4.5 Manpower Requirements	The clause should be read as				

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S.No.	Section/ Page Number	Existing RFP Clause	Corrigendum			
		All personnel deployed by the Service provider shall wear distinctly visible Photo-ID Cards	"All personnel deployed by the Service Provider shall have <u>Role Tag</u> <u>badge displayed, with photo ID proof kept in possession to be</u> <u>displayed only when required</u> "			
7.	27	4.6 Surveillance system requirements - Point no 6 Service Provider is required to share the CCTV footage with SSC either through a File Transfer mechanism or by providing access to the storage servers, and also keep a copy of the same securely till One year after the expiry of contract between Service Provider and SSC.	The clause should be read as "Service Provider is required to share the CCTV footage with SSC either through a File Transfer mechanism or by providing access to the storage servers, and also keep a copy of the same securely till <b>One year after the Completion of that examination</b> "			
8.	32	6. Operational Requirements for the Project - Point no 4 SSC or their designated agency may audit the DC /DR at any time	The clause should be read as "SSC or their designated agency may audit the DC/DR <u>during</u> business hours, with a 5 days advance notice"			
9.	Page 47 10.3 Pre- Qualificat ion Criteria – Mandato ry	<ul> <li>For Slab 1 (=&lt;50 Lakh candidates): The Bidder should have an annual turnover of at least Rs. 20 Cr from the business of conducting Computer based Examinations during each of the last three financial years (i.e. 2015-2016, 2016-17, 2017- 18) with positive net worth as on 31.3.2018</li> <li>For Slab 2 (&gt;50 Lakh candidates): The Bidder should have an annual turnover of at least Rs. 100 Cr from the business of conducting Computer based Examinations during each of the last three financial years (i.e. 2015-2016,2016-17, 2017-18) with positive net worth as on 31.3.2018</li> </ul>	This clause should be read as : For Slab 1 (=<50 Lakh candidates): The Bidder should have combined turnover of at least <u>Rs. 50 Cr</u> from the business of conducting Computer based Examinations during <u>the last three financial years</u> (i.e. 2015-2016, 2016-17, 2017-18) with positive net worth as on 31.3.2018 For Slab 2 (>50 Lakh candidates): The Bidder should have a combined turnover of at least <u>Rs. 100 Cr</u> from the business of conducting Computer based Examinations <u>during the last three financial years</u> (i.e. 2015-2016,2016-17, 2017- 18) with positive net worth as on 31.3.2018			

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S.No.	Section/		dentificati g RFP Cla					Corrigendum					
	Page												
	Number												
10.	Pg. No.48												
	i gi norio	2. Net Profit (as % of Tu	urnover)	Units	7	Units	7	2	Net Profit (as % of	Units	7	Units	7
	10.4.	of the Company							Turnover) of the Company				
	Technical	Net Profit >=30%				7			Net Profit >=20%	7		7	
	Evaluation	Net Profit >=20% but	< 25%			5			Net Profit >=15% but < 20%	6		6	
	Criteria	Net Profit >=15% but							Net Profit >=10% but < 15%	5		5	
	S.no. 2		1 < 20%	_		4			Net Profit >=5% but < 10%	4		4	
		Net Profit >=15%	1 1 50/	7		2			Net Profit (positive) but <5%	2		2	
		Net Profit >=10% bu		5					No profit	0		0	
		Net Profit >=5% but	< 10%	4								I	
		Net Profit Positive		2									
11.	Pg. No.												
	49-50	Computer Nodes : Venue	10,000	10	75,00	00 10	)	Type of	ownership of Computer	10,000	10	75,000	10
		<minimum> Owned (or)</minimum>	units		unit	s		Nodes		units		units	
	10.4.	Leased for at least 3 years											
	Technical	validity on the date of						A) O	wned				
	Evaluatio	submission of the bid							hip of 100% of the nodes	7		7	
	n Criteria S.no. 7	Ownership of 100% of the	10			10			hip of at least 50% of the	5		5	
		nodes						nodes					
		Ownership of at least 50%	7			7			hip of at least 25% of nodes	3		3	
		of the nodes (rest hired)							hip of at least 10% of nodes	1		1	
		ownership less than 50% of	5			5			Certificate from CTO of site ow		rvice	provider,	3 <sup>rd</sup>
		the nodes (Hired) [More							udit certificate/ client's audit of	certificate			
		than 25% of nodes but less						-	eased				
		than 50%]	1			1			for at least 3 years validity on	the date of	of sub	mission o	of the
		Fully Hired	1			1	_	bid					
		Proof: Agreement copy with s							f 100% of the nodes	3		3	
		leased venues. Certificate from	The second secon	SITE OW	ned b				f at least 50% of the nodes	2		2	
						and if in a to							
		provider, 3 <sup>rd</sup> party audit certif				ertificate	•		f at least 25% of nodes Agreement copy with venue ov	1		1	

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S.No.	Castions					•	nduct Computer Based Examination					
5.NO.	Section/ Page Number	EXIS	sting RFP C	ause	2			Corrigen	aum			
12.	Pg. No.50	Network Security 2 2					The parameter at 10.4.1 st	ands remo	oved			
	10.4.1 S.No.9	One terminal canno trace other termina		5	0.5							
		Dual Network setup available at site			0.5							
		Dual Network setup available at site			0.5							
		Central tool to mon each terminal activi		5	0.5							
13.	Pg. No. 48 10.4. Technical Evaluatio n Criteria S.no. 3	Conducting of Computer Based exams in FY 2016-17 & 2017- 18 (with minimum	10,000 candidates	5	5,00,000 candida tes	5	Conducting of Computer Based exams in FY 2016-17 & 2017-18 (with minimum candidates per exam)	50,000 candid ates	7	5,00,000 candidates	7	
		(units) candidates per exam)		-			Conducted 10 exams or above	7		7		
		Conducted 10 exams or above	Č	5	5		Conducted 7-9 exams Conducted 4-6 exams	5		5		
		Conducted 7-9 exams	Ĺ	4				3				
		Conducted 4-6 exams	3 3			Conducted 2–3 exams	1		1			
		Conducted 1–3 exams	2	2	2		Marks will be allotted on p figures submitted by the bi	dder in th			d upor	1 the
14.	10.4.1 S.No.11 Page 51	CMMi Levels on Services CMMi Level 5 -5 Marks CMMi Level 4 -4 Marks CMMi Level 3 -3 Marks Less than CMMi Level 3 in S		This clause should be read CMMI Level 5: 5 marks CMMi Level 4: 4 marks CMMi Level 3: 3 Marks ISO9001 /ISO20000 : 2 Ma								
15.	10.4.1 S.No.12 Page 51	CMMi Levels in Development CMMi Level 5 -5 Marks CMMi Level 4 -4 Marks CMMi Level 3 -3 Marks Less than CMMi Level 3 in Software 0					This clause should be read CMMI Level 5: 5 marks CMMi Level 4: 4 marks CMMi Level 3/ISO9001: 3 M STQC+ Cert-IN : 2 Marks STQC/ Cert-IN : 1 Mark					

 $\mathsf{CORRIGENDUM}:\mathsf{Page}~\mathbf{4}~\mathsf{of}~\mathbf{6}$ 

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S.No. Section/ Existing RFP Clause Corrigendum							
	Page		Corrigendum				
	Number						
16.	47	10.3 Pre-Qualification Criteria - Mandatory - Point no 4 <b>Power of Attorney from the bidder,</b> in the name of person signing the Bid, authorizing him to submit/execute this agreement as a binding document	This clause may be read as "Power of Attorney from the bidder, in the name of person signing the Bid, authorizing him to submit/execute agreement as a binding document".				
17.	47	10.3 Pre-Qualification Criteria - Mandatory - Point no 6 Certified Copy of the financial statements including audited Balance sheet and Profit & Loss Account along with the certificate issued by the Statutory Auditor appointed by the Company	The clause may be read as "Documentary Evidence "- <u>"Certified Copy of the financial statements including audited</u> <u>Balance sheet and Profit &amp; Loss Account"</u>				
18.	51	10.4.1 Technical Evaluation Criteria with marks: S.No 11 Less than CMMi Level 3 in Software	This clause should be read as "Less than CMMi Level 3 in Services"				
19.	51	10.4.1 Technical Evaluation Criteria with marks: S.No 12 Less than CMMi Level 3 in Services	This clause should be read as "Less than CMMi Level 3 in Development"				
20.	52	10.4.2 Technical Proposal – Other Requirements Point 5(m) Bidder must provide the team structure and the resumes of key officials responsible for the management of this project. Termination in case of wrongdoing	This clause must be read as "Bidder must provide the team structure and the resumes of key officials responsible for the management of this project"				
21.	56-59	11.6 Service Level Agreement (SLAs) SLA TABLE <i>Re-examination</i>	Addendum: Maximum penalties will be as per the provisions of GFR 2017 and Re-examination shall be conducted by the Service Provider at their own cost. The cost towards such re-examination shall not be included in the maximum penalty cap.				
22.	48	10.4 Technical Evaluation Criteria: Balance sheet of the company signed by company auditor	Provisional balance sheet would be accepted at the time of submission of bids. However, the company if found successful in the final evaluation, shall submit the final approved balance sheet before signing of the contract.				
23.	49-50	Addendum	The selected Service Provider would ensure that the candidates would be allotted to the owned venues first followed by leased venues and the remaining candidates would only be allotted to the hired venues after exhausting the full capacity in the owned and leased venues in the said order.				

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S.No.	Section/ Page Number	Existing RFP Clause	Corrigendum						
24.	Pg.No.37 8.1 (9)	Time and Date of opening of Technical Proposal received in response to the RFP notice for successful bidders : 09 <sup>th</sup> October 2018 (Tuesday)	To be read as Time and Date of opening of Technical Proposal received in response to the RFP notice for successful bidders : <u>Thursday 11<sup>th</sup></u> <u>October 2018</u>						
25.	SLA 11.6	Addendum to SLA	<ul> <li>Failure to submit/upload "Candidate's examination responses" in encrypted format to SSC <u>Within two hours</u> of completion of the shift will invite a penalty as follows</li> <li>1. Upto 4 hours of completion of that shift: Rs. 10,000</li> <li>2. Beyond 4 hours but within same day : Rs. 25,000</li> <li>3. Beyond the same day (23:59:59) : Rs. 50,000</li> </ul>						

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